



BLUEBERRY CAPITAL OF MISSISSIPPI

CITY OF POPLARVILLE

200 HIGHWAY 26 EAST, POPLARVILLE, MS 39470

Phone: 601-795-8161 Fax: 601-795-0141

Code Enforcement Officer: Kolby Davis ♦ 601-916-5727 ♦ kdavis@poplarvillems.gov
deputyclerk2@poplarvillems.gov ♦ cityhall@poplarvillems.gov

SIGN PERMIT APPLICATION

TO BE COMPLETED BY APPLICANT:

DATE _____

(Please print.)

Property Address _____

Applicant Name _____

If Commercial, Company Name _____

Mailing address _____

Phone _____ Cell _____ Fax _____

IF APPLICANT IS NOT THE OWNER, complete the following:

Property Owner Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____ Fax _____

SIGN INFORMATION

The Zoning Ordinance does not allow for off premise signs or billboards.

Total number of signs _____ New _____ Change-Out _____ Permanent _____ Temporary _____

_____ Freestanding _____ Building Mounted _____ Wall Mounted

Sign Measurements: _____ Height, _____ Width, _____ Depth Message Area _____

Ground Clearance _____ Sight Triangle _____ Building Frontage _____ Lot: ___ Corner ___ Interior

Setbacks: Front _____, Back _____, Nearest Side _____

Illuminated: _____ Yes _____ No If Illuminated: _____ Internal _____ External; #Watts/Amps _____
Electrical Permit required.

Wind Load _____ mph Job Cost _____

SUBMIT THE FOLLOWING INFORMATION WITH THE APPLICATION:

1. For ALL Signs – Sign rendering, materials, finishes, etc.

- 2. **Ground Signs – Scale drawing of site showing property lines, proposed location of sign, dimensions of building, dimensions of sign, landscaping around sign.**
- 3. **Wall Signs – Dimensions of building, proposed location of sign, dimensions of sign.**

CONTRACTOR INFORMATION:

Sign Contractor _____

Electrical Contractor _____

Clean-up Contact Person: _____ Company Name: _____

Address: _____ Phone: _____

Signature of Responsible Party for Clean-up/Disposal: _____

A Copy of The City of Poplarville Sign Ordinance Is Attached

NOTE: IF A VARIANCE IS NEEDED, A ZONING APPLICATION MUST BE SUBMITTED WITH A \$50 FILING FEE.

IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THE PERMIT HAS BEEN APPROVED PRIOR TO INSTALLATION OF THE SIGN.

I hereby certify that I have read and examined this document and know the same to be true and correct:

Applicant (Please print)	Applicant's Signature	Date
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Witnessed this the _____ day of _____, 20_____

City Clerk / Deputy Clerk

We are an Equal Opportunity Service Provider

APPROVED BY CODE ENFORCEMENT OFFICER _____ DATE _____

INITIAL INSPECTION: _____ DATE _____

FINAL INSPECTION: _____ DATE _____