

AGENDA

November 16, 2021

1. **ROLL CALL:**

Mayor Louise Smith
City Clerk Jane O'Neal
City Attorney Gregory P. Holcomb

Alderman Daniel H. Brown
Alderman Bobby Nestle
Alderman Anne Gendusa Smith
Alderman Kevin L. Tillman, Sr.
Alderman Byron L. Wells

Police Chief Daniel L. Collier
Fire Chief Jason Bannister
Public Works Superintendent Sam Hale
Code Enforcement Officer Kolby Davis

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **ADOPTION OF THE AGENDA AS PRESENTED**

5. **MINUTES** - Approval of the Minutes from the special-called meeting held on November 4, 2021.

6. **MINUTES - POPLARVILLE PLANNING COMMISSION** – Acknowledge receipt of a copy of the Minutes from the Poplarville Planning Commission meeting held on October 28, 2021.

7. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration, and it shall remain in effect through November 20, 2021, at which time it will expire. This is in accordance with Governor Tate Reeves recent announcement that Mississippi's State of Emergency will be terminated, effective at 11:59 p.m. on Saturday, November 20, 2021.

8. **CLAIMS DOCKET:** Approval of the Claims Docket in the amount of \$93,964.76.

9. **MISSISSIPPI POWER COMPANY'S SECURITY CAMERA PRESENTATION** - Wendy Powell, Mississippi Power's Marketing Specialist for Video and Surveillance will present information on a proposed SiteView Camera System for the Police Department.

10. **POPLARVILLE-PEARL RIVER COUNTY AIRPORT GRANT NO. 3-28-0096-018-2022** – Mr. Darrell Fuller, representing the Poplarville-Pearl River County Airport, requests authorization for the Mayor and City Attorney to digitally execute the grant agreement documents related to the US Department of Transportation - Federal Aviation Administration's (FAA) Grant No. 3-28-0096-018-2022 in support of the Poplarville-Pearl River County Airport. The grant award is for \$22,000.00, with no costs to be incurred by the City. This Grant is provided in accordance with the CARES Act.

11. **PROPOSAL TO LOCATE WILDFLOWER AND BUTTERFLY WAYSTATION COMMUNITY GARDEN AT POPLARVILLE CITY PARK** – Consider a proposal to locate Wildflower and Butterfly Waystation Community Garden at Poplarville City Park. Project Chairpersons Roxann Gort and Phyllis Goodwin, along with Project Director Dr. Eddie Smith, will present this proposal. The purpose of this project is to provide horticultural and butterfly habitat education to school children, homeschool children, avid gardeners, monarch watch groups, and others in the community with an interest in gardening.

12. **DISTRICT 9 REGIONAL HAZARD MITIGATION PLAN** – The District 9 Regional Hazard Mitigation Plan will expire September 25, 2022. Per FEMA regulations, it is required that all Hazard Mitigation plans be reviewed, updated and resubmitted to FEMA for approval within 5 years. MEMA is beginning the update process for the District 9 Plan. There is a request for City of Poplarville to participate and return a participation letter and designation letter. (This matter was previously taken under advisement.)

13. **PEARL RIVER COUNTY SOLID WASTE MANAGEMENT PLAN UPDATE** – Consideration of the draft Solid Waste Management Plan. (The deadline for responding is November 17, 2021.) Authorize the Mayor to submit questions and/or write a letter of concurrence with the plan by November 17, 2021.

14. **AMERICAN RESCUE PLAN FUNDS** – The Mayor will provide an update regarding the American Rescue Plan (ARPA) funding. (This matter was previously taken under advisement.)

AGENDA

DEPARTMENTAL REPORTS

15. Public Works Department

- 15.1 Superintendent Hale will provide an overview of recent work activity.
- 15.2 **Assessment of Water System Infrastructure System** - Engage The Walker Associates, PLLC, represented by Jason Lamb, Engineer, to perform an assessment of the city's water infrastructure system, and to generate a report/plan for improvements that could potentially be funded by the American Rescue Plan Act (ARPA) funds.
- 15.3 **Solicit Quotes for the Purchase/Financing of Ditch Witch 2550GR Ground Penetrating Radar System and Ditch Witch UTG2 Line Locator System** – Authorize the City Clerk to solicit quotes from financial institutions for the purpose of purchasing/financing a Ditch Witch 2550GR Ground Penetrating Radar System = \$26,976.10, and a Ditch Witch UTG2 Line Locator System = \$4,689.63, for a total financing package = \$31,665.73. (The equipment was approved for purchase on November 4, 2021.)
- 15.4 **Environmental Protection Agency's *America's Water Infrastructure Act (AWIA) Emergency Response Plan*** – Request approval of the Environmental Protection Agency's required *AWIA Emergency Response Plan* for the City of Poplarville, Mississippi, PWSID MS0550006.
- 15.5 **2021-2022 City Cemetery Maintenance Bids** – Consideration of bids received for the performance of lawn care/maintenance services needed to maintain the City Cemetery. The bids were due on November 15, 2021, at 5:00 p.m. Once awarded, the contract will be for a period of one-year.
- 15.6 **2021-2022 Forest Lawn Cemetery Maintenance Bids** – Consideration of bids received for the performance of lawn care/maintenance services needed to maintain Forest Lawn Cemetery. The bids were due on November 15, 2021, at 5:00 p.m. Once awarded, the contract will be for a period of one-year.
- 15.7 **Security Camera Systems** – Discussion regarding placing security cameras at the water wells and parks.

16. Code Enforcement

17. Fire Department

- 17.1 Fire Chief Bannister will provide an overview of recent work activity.
- 17.2 **Fire Department Participation in Annual Christmas Parade** – Request authorization for the Fire Department employee's family members to be allowed to ride on the fire truck in the annual Christmas Parade, scheduled for December 3, 2021.
- 17.3 **Add Part-Time Firefighter Terry W. Compston to the Fire Department's Part-Time Roster** – Add Part-Time Firefighter Terry W. Compston to the Fire Department's Part-Time Roster, at a rate of \$10.00 per hour, effective November 22, 2021.

18. Police Department

- 18.1 Police Chief Collier will provide an overview of recent work activity.
- 18.2 **Solicit Quotes for the Purchase/Financing of 2021 Ford Police Interceptor Utility Vehicle** - Authorize the City Clerk to solicit quotes from financial institutions for the purpose of purchasing/financing one 2021 Ford Police Interceptor Utility Vehicle with a purchase price of \$38,592.00. (The vehicle was approved for purchase on November 4, 2021.)

AGENDA

19. City Clerk

- 19.1 **Acknowledge Financial Report** - Acknowledge receipt of the Revenue and Expenditures Report for the month of October, 2021, as submitted by the City Clerk.
- 19.2 **Privilege License Register** - Approve the Privilege License Register for the month of October, 2021.
- 19.3 **Payroll Report** - Approve payroll expenditures of \$162,456.94 for the month of October, 2021.
- 19.4 **Mississippi Municipal Court Clerk's 2021 Municipal Court Clerk's Continuing Education Course Certificate of Attendance** – Acknowledge receipt of Municipal Court Clerk Jourdan Smith's Certificate of Attendance for attending and completing the online 2021 Municipal Court Clerk's Continuing Education Course, conducted by the University of Mississippi Law Center's Mississippi Judicial College, September 22-24, 2021, and to authorize the certificate to be spread upon the minutes.

20. **ACKNOWLEDGE DEPARTMENTAL REPORTS**

21. **EVENT REQUEST:** The Poplarville Chamber of Commerce has scheduled their annual Christmas Parade for Friday, December 3, 2021, at 5:00 p.m. Request authorization to conduct the event.
22. **EVENT REQUEST:** The Leap of Faith Dance Studio requests authorization to conduct a Christmas dance performance at the City Square Park/Town Green, Thursday, December 16, 2021, from 5:00 p.m. – 7:00p.m.
23. **POPLARVILLE UPPER ELEMENTARY SCHOOL GRANDPARENTS DAY CHORAL PERFORMANCE PRACTICE REQUEST** – On October 4, 2021, Poplarville Upper Elementary School's request to conduct a "Grandparents Day Choral Performance" on November 19, 2021, from 9:00 a.m. to 2:00 p.m., at the Town Green/City Square Park was previously approved. They are now requesting permission to use the Town Green/City Square Park for a practice session on Thursday, November 18, 2021, from 8:00 a.m.-11:00 a.m.

24. **FLOOR OPENS FOR PUBLIC INPUT/COMMENTS**

25. **EXECUTIVE SESSION** – Personnel Matters in the Public Works Department, and Potential Litigation.
26. **ADJOURN:** December 7, 2021, at 5:00 p.m.