

AGENDA

October 19, 2021

1. **ROLL CALL:**

Mayor Louise Smith
City Clerk Jane O'Neal
City Attorney Gregory P. Holcomb

Alderman Daniel H. Brown
Alderman Bobby Nestle
Alderman Anne Gendusa Smith
Alderman Kevin L. Tillman, Sr.
Alderman Byron L. Wells

Police Chief Daniel L. Collier
Fire Chief Jason Bannister
Public Works Superintendent Sam Hale
Code Enforcement Officer Kolby Davis

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **ADOPTION OF THE AGENDA AS PRESENTED**

5. **MINUTES** - Approval of the Minutes from the regularly-scheduled meeting held on October 5, 2021.

6. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration.

7. **CLAIMS DOCKET:** Approval of the Claims Docket in the amount of \$120,915.33.

8. **CHAMBER OF COMMERCE ANNUAL AWARDS LUNCHEON** – The Chamber of Commerce Annual Awards Luncheon was held on this date. The Mayor will ask board to recognize people honored at the luncheon.

9. **DISTRICT 9 REGIONAL HAZARD MITIGATION PLAN** – The District 9 Regional Hazard Mitigation Plan will expire September 25, 2022. Per FEMA regulations, it is required that all Hazard Mitigation plans be reviewed, updated and resubmitted to FEMA for approval within 5 years. MEMA is beginning the update process for the District 9 Plan. There is a request for City of Poplarville to participate and return a participation letter and Designation letter

10. **POLICY - PUBLIC COMMENT AND INPUT FROM CITIZENS** – Review the Policy of the Board of Aldermen of the City of Poplarville captioned “Public Comment and Input from Citizens.”

11. **OPEN CITY HALL** - City Hall will be opened and the normal work schedule for all employees will be followed as outlined in the Policy of the Board of Aldermen of the City of Poplarville captioned “Hours of Work.”

12. **SCHOOL BOARD APPOINTMENT** – Ms. Viole Jordan has served as an appointed member of the Poplarville School District’s School Board, representing the City of Poplarville, since January, 2002. Her current five-year term will end on December 31, 2021, and she has requested to continue to serve.

DEPARTMENTAL REPORTS

13. **Public Works Department**

13.1 Superintendent Hale will provide an overview of recent work activity.

13.2 **Projects to be Considered** - The Walker Associates, PLLC, represented by Jason Lamb, Engineer, previously discussed the projects below, and further discussion is needed regarding setting priorities for street maintenance as it relates to planning and funding. Set priorities for the following projects:

- North Main Street -- Sewer Trench Failure
- North Jackson Street -- Failed Culvert Requiring Replacement
- W. North Street -- Failed Sidewalk at Box Culvert
- Asphalt Paving and Maintenance (City-wide)
- Automated Meter Readers (All connections)
- Water System Improvements - HWY 26 West
- Water System Improvements -- Buck Kirkland at HWY 53
- Water System Improvements -- Old Wiggins HWY

13.3 **Hire Hunter D. Sistrunk as Laborer - Streets** - Request authorization to hire Hunter D. Sistrunk as a Laborer – Streets in the Public Works Department, at a pay rate of \$12.00 per hour, effective October 25, 2021. (This will be discussed in Executive Session.)

AGENDA

14. Code Enforcement

15. Fire Department

- 15.1 Fire Chief Bannister will provide an overview of recent work activity.
- 15.2 **Firefighter Assistance Grant Contract** – Request authorization to engage JMCM Consulting to prepare a project plan and application for the Assistance to Firefighter Grant Program.
- 15.3 **Interlocal Agreement with the Pearl River County Board of Supervisors Regarding Fire Protection for Landlocked Areas within the City** - On August 17, 2021, the Board of Aldermen authorized the Fire Chief to enter into an interlocal agreement with the Pearl River County Board of Supervisors regarding fire protection for landlocked areas within the City. (The City is awaiting the document for review, and final approval.)
- 15.4 **Contract for Fire Protection Service** – Proposed contract between the Pearl River County Board of Supervisors, as the governing authority of Pearl River County, and as the governing authority of the Poplarville Fire Protection Grading District, hereinafter referred to, respectively, as “County”. Poplarville Fire Grading District,” and the City of Poplarville, hereinafter referred to as “City,” for the express purpose of providing fire protection services, and other emergency services as may be a necessary and integral part of fire protection services, to Pearl River County in certain areas.

16. Police Department

- 16.1 Police Chief Collier will provide an overview of recent work activity.
- 16.2 **State of Mississippi Department of Public Safety, Division of Public Safety Planning, MS Justice Assistance Grant (JAG) Grant Award** – Retired Wiggins Police Chief Matt Barnett wrote the grant for the City’s Police Department, and the State of Mississippi Department of Public Safety, Division of Public Safety Planning has notified the City that the subgrant application for the MS Justice Assistance Grant (JAG), in the amount of \$3,723.00, has been approved. Request authorization for the Mayor, the Police Chief, and the City Clerk to execute the documents, as required, for Project Number 20LB3251/Federal Grant Number 2020-MU-BX-0053. The Federal source of funds is \$3,723.00, and the City’s portion is \$1,241.00, resulting in a total program budget of \$4,964.00.

17. City Clerk

- 17.1 **Acknowledge Financial Report** - Acknowledge receipt of the Revenue and Expenditures Report for the month of September, 2021, as submitted by the City Clerk.
- 17.2 **Privilege License Register** - Approve the Privilege License Register for the month of September, 2021.
- 17.3 **Payroll Report** - Approve payroll expenditures of \$111,014.48 for the month of September, 2021.
- 17.4 **Mississippi Municipal Court Clerk’s Association Certificate of Attendance** – Acknowledge receipt of Municipal Court Clerk Jourdan Smith’s Certificate of Attendance for attending and completing the 2021 Mississippi Municipal Court Clerk Conference, conducted by the University of Mississippi Law Center’s Mississippi Judicial College, July 26-27, 2021, and to authorize the certificate to be spread upon the minutes.
- 17.5 **Depository Bid** – Request authorization to advertise for depository bid proposals from qualified financial institutions that have been certified by the Mississippi State Treasurer as meeting the requirements of Section 27-105-315 of the Mississippi Code annotated to serve as municipal depository as required by Section 27-105-305 to hold municipal funds. The notice to bidders will be published in The Poplarville democrat on October 28, 2021. Once awarded, the term is for two years. The deadline for submitting bids is Wednesday, December 1, 2021, at 5:00 p.m.

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18. ACKNOWLEDGE DEPARTMENTAL REPORTS

19. EVENT REQUEST: TRIUMPH MISSIONARY BAPTIST CHURCH - Triumph Missionary Baptist Church has requested approval to conduct a “5th Sunday Church Service” on October 31, 2021, at the Town Green/City Square Park.

20. FLOOR OPENS FOR PUBLIC INPUT/COMMENTS

21. EXECUTIVE SESSION - Personnel

22. ADJOURN: November 2, 2021, at 5:00 p.m.