

**STATE OF MISSISSIPPI
COUNTY OF PEARL RIVER
CITY OF POPLARVILLE**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Poplarville, Pearl River County, Mississippi, met in said city at 5:00 p.m. on Tuesday, the 3rd day of August, 2021, with the following officials present in the Board Room: Mayor Louise Smith, Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderman Kevin L. Tillman, Sr., and Alderman Byron L Wells. City Clerk Jane O'Neal and City Attorney Gregory Holcomb were also present in the Board Room.

Alderwoman Anne Gendusa Smith was not in the Board Room, but she participated in the meeting via cell phone.

Fire Chief Jason Bannister, Deputy Fire Chief Mark I. Palmer, Police Chief Daniel L. Collier, Code Enforcement Officer Kolby Davis, and Public Works Superintendent Sam Hale were present in the Board Room.

Part-time Police Officer and Minister Joe Bowman opened the meeting with prayer, and Mayor Louise Smith recited the Pledge of Allegiance to the Flag.

A media representative was invited to the meeting to report the proceedings in the local newspaper, and was present in the Board Room. The meeting was livestreamed on Facebook.

APPROVAL OF JULY 20, 2021 MINUTES: REGULAR MEETING

Upon motion by Alderman Bobby Nestle and second by Alderman Kevin L. Tillman, Sr., the Board voted to approve the circulated Minutes of the Regular Meeting held on July 20, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: Alderwoman Anne Gendusa Smith (Abstained)
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

POPLARVILLE PLANNING COMMISSION MINUTES

Upon motion by Alderman Bobby Nestle and second by Alderman Daniel H. Brown, the Board voted to acknowledge receipt of the Minutes of the Poplarville Planning Commission meeting held on July 29, 2021. A copy is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

EXTENSION OF EMERGENCY PROCLAMATION DECLARATION THE EXISTENCE OF A LOCAL EMERGENCY RELATED TO THE COVID-19 PANDEMIC TO REMAIN IN EFFECT

Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, Emergency Proclamation that declared the existence of a local emergency related to the COVID-19 pandemic. Upon motion by Alderman Daniel H. Brown and second by Alderman Bobby Nestle, the Board voted to extend the current Emergency Declaration until the next regularly-scheduled meeting on August 17, 2021, at which time it will again be reviewed by the Board of Alderman. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None

Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

5:17 p.m.: Fire Chief, Jason Bannister, and Deputy Fire Chief Mark Palmer had to leave the meeting due to an emergency call.

CLOSING CITY HALL TO PUBLIC ACCESS DUE TO THE SURGE IN COVID CASES

Upon motion by Alderman Bobby Nestle and second by Alderman Kevin L. Tillman, Sr., the Board voted to approve the City Clerk's request to close the City Hall Lobby to the public, until further notice, and to operate using the drive-through window only, due to the surge in COVID cases in the state and surrounding area. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

CLAIMS DOCKET

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Bobby Nestle, the Board voted to approve the Claims Docket in the amount of \$112,715.55. A copy of the Claims Docket is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

TOUCH A TRUCK EVENT

Upon motion of Alderman Daniel H. Brown and second by Alderman Bobby Nestle, the Board voted to approve Poplarville's First United Methodist Church's request to conduct a Touch-A-Truck event at the railroad park (behind the Town Green), on October 9, 2021, during the Second Annual Sweet Mississippi Tea Festival, and to authorize the use of City-owned Police and Fire Department vehicles and for personnel to be made available for the event. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

CITY ATTORNEY'S REVIEW OF ORDINANCES

The City Attorney is continuing to review the language of **Ordinance 2021-05-04** *To Allow the Operation of Golf Carts and Low-Speed Vehicles on Certain Public Roads and Streets within the City*, and **Ordinance 2021-05-18** *Authorizing Exemption from Certain Municipal Ad Valorem Taxes on Certain New Structures and New Renovations of and Improvements to Existing Structures Lying within Designated Central Business Districts within the City of Poplarville, Mississippi*, and will report his findings to the Mayor and Board of Aldermen at a later date. No action was taken.

APPRAISAL OF MISSISSIPPI POWER COMPANY BUILDING

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Bobby Nestle, the Board voted to authorize the City Attorney and the City Clerk to engage a licensed appraisal firm to perform an appraisal on the property located at 201 W. Cumberland Street, also known as the Mississippi Power

Company building, needed for future consideration for the possible purchase of the building. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

CABLESOUTH MEDIA III, LLC AGREEMENT

On October 4, 2018, the City entered an agreement with CableSouth Media III, LLC, d/b/a Media 3 to provide cable television service. The Mayor presented issues that had been reported to her. Upon motion of Alderman Daniel H. Brown and second by Alderman Bobby Nestle, the Board voted to engage the City Attorney to review the City's existing contract with CableSouth Media III, LLC, d/b/a Media 3. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

TRAVEL AUTHORIZATION

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Byron L Wells, the Board voted to authorize the Mayor and Board of Aldermen to attend the required Mississippi Rural Water Association's 2021 Board Member Management Training, at a cost of \$115.00 per elected official. All allowable expenses will be reimbursed at the rate set forth by the Mississippi State Department of Finance and Administration, Office of Purchasing. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

SUPERINTENDENT HALE PROVIDED OVERVIEW OF RECENT WORK ACTIVITY

Superintendent Hale provided an overview of recent work activity, and discussed the need for the Mayor and Board of Aldermen to set priorities for future infrastructure projects as follows:

List of Potential Infrastructure Projects

- North Main Street -- Sewer Trench Failure
- North Jackson Street -- Failed Culvert Requiring Replacement
- W. North Street -- Failed Sidewalk at Box Culvert
- Asphalt Paving and Maintenance (City-wide)
- Automated Meter Readers (All connections)
- Water System Improvements - HWY 26 West
- Water System Improvements -- Buck Kirkland at HWY 53

MR. GLENNIS NEAL'S REQUEST TO SUBDIVIDE PROPERTY FOR HOUSING: APPROVAL OF THE PRELIMINARY PLAT

A public hearing was held by the Poplarville Planning Commission (PPC) on July 29, 2021, regarding Mr. Glennis Neal's request to subdivide property (Parcel # 21592000003700) located at 500 Highway 26 East. Mr. Neal is represented by Owen Law Firm, PLLC. According to the PPC, all requirements have been met, and the PPC recommends that the request to subdivide the property be approved. Mr. Glennis Neal was present to answer any questions regarding his request to subdivide property, and to build houses to be sold. Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr.,

the Board voted to approve Mr. Neal's preliminary plat to subdivide the property for the purpose of building houses. Mr. Neal will submit the final plat at a later date. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

FIRE CHIEF JASON BANNISTER PROVIDED OVERVIEW OF RECENT WORK ACTIVITY

Fire Chief, Jason Bannister, and Deputy Fire Chief Mark Palmer had to leave the meeting at 5:17 p.m. due to an emergency call. The following actions were taken in their absence.

**THE WALKER ASSOCIATES, PLLC, REPRESENTED BY JASON LAMB, ENGINEER
ENGAGED TO DEVELOP SPECIFICATION FOR THE REPAIR OF
THE FIRE DEPARTMENT PARKING LOT**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to engage The Walker Associates, PLLC, represented by Jason Lamb, Engineer, to evaluate the needed parking lot repairs, and to develop specifications for the repair work. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**DONATION OF PEARL RIVER COUNTY'S FIRE DISTRICT #11 (CARRIERE)
FIREFIGHTER COMBAT GEAR TO THE CITY APPROVED**

Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to accept the Pearl River County's Fire District #11 (Carriere) donation of Firefighter Combat Gear containing InnoTex INNO5000 Custom Turnout Coat: Serial Number C1504376004, Size 56-3 PS, and to authorize the City Clerk to add the item to the City's inventory system. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**DONATION OF PEARL RIVER COUNTY'S FIRE DISTRICT #11 (CARRIERE)
FIREFIGHTER COMBAT GEAR TO CITY**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to accept the Pearl River County's Fire District #11 (Carriere) donation of Firefighter Combat Gear containing InnoTex INNO5000 Custom Turnout Coat: Serial Number P1504376004, Size 46-P2, and to authorize the City Clerk to add the item to the City's inventory system. . The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**REMOVED FROM AGENDA:
CLAYTON B. RAINE TO BE HIRED AS PART-TIME POLICE OFFICER**

The Police Chief requested that this item be removed from the agenda.

TAHNIQUA T. NETTERVILLE HIRED AS A PART-TIME POLICE OFFICER

Upon motion of Alderman Kevin L. Tillman, Sr., and second by Alderman Bobby Nestle, the Board voted to hire Ms. Tahniqua T. Netterville as a part-time Police Officer, at the pay rate of \$13.00 per hour, effective July 26, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**2021-2022 POPLARVILLE SPECIAL MUNICIPAL SEPARATE SCHOOL DISTRICT'S
SECURITY CONTRACT**

Police Chief Daniel L. Collier discussed the proposed 2021-2022 Security Contract between the Poplarville Special Municipal Separate School District (PSMSSD) and the City. Upon motion by Alderman Daniel H. Brown and second by Alderman Byron L. Wells, the Board voted to decline engaging in the current version of the proposed contract. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**TAKEN UNDER ADVISEMENT –
MARKING OF PUBLICLY OWNED OR LEASED POLICE VEHICLES**

Upon motion of Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to take the marking of publicly-owned or leased Police Department vehicles under advisement pending the results of the City Attorney's review of the law. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**CITY ATTORNEY'S REVIEW OF THE 2021-2022
POPLARVILLE SPECIAL MUNICIPAL SEPARATE SCHOOL DISTRICT'S
MEMORANDUM OF UNDERSTANDING**

Upon motion of Alderman Byron L Wells and second by Alderman Kevin L. Tillman, Sr., the Board voted to consider the Memorandum of Understanding between the Poplarville Police Department, the Pearl River County Sheriff's Department, and the Poplarville School District's Police Department regarding school-related violence and crime, and to authorize the City Attorney to review the contract. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**THE LAW FIRM OF PHELPS DUNBAR LLP AUTHORIZED TO WRITE A NEW
PERSONNEL POLICY MANUAL AND JOB DESCRIPTIONS FOR THE CITY**

Upon motion of Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to approve the request to engage the law firm of Phelps Dunbar LLP, Jackson, Mississippi, to produce a new and updated Personnel Policy Manual and job descriptions, not to exceed \$5,000.00, and to approve the City Clerk's and the City Attorney's participation in the project. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

NEW LEAK ADJUSTMENT POLICY

The City Clerk outlined a proposed new Leak Adjustment Policy for the Board's consideration. No action was taken.

2021-2022 BUDGET REVIEW

The City Clerk presented the first draft of the proposed budget for the Fiscal Year ending September 30, 2022. No action was taken.

**PROPOSAL FAILED TO NOT INCREASE THE
2021-2022 TAX LEVY ABOVE THE CURRENT 54.50 MILLS**

Alderman Kevin L. Tillman, Sr., made a motion to not increase the 2021-2022 Tax Levy above the current 54.50 mills, and the motion was seconded by Alderwoman Anne Gendusa Smith. The vote was as follows:

Those Voting Aye: Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr.
Those Voting Nay: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderman Byron L Wells
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

SPECIAL MEETING SET FOR MONDAY, AUGUST 9, 2021, AT 6:00 P.M.

Upon motion of Alderman Daniel H. Brown and second by Alderman Bobby Nestle, the Board voted to set a Special Meeting on Monday, August 9, 2021, at 6:00 p.m., to be held in the City Hall Board Room, for the following purpose(s):

- To continue their review of the proposed 2021-2022 Budget for the Fiscal Year ending September 30, 2022.
- To consider the Tax Levy needed to support the proposed 2021-2022 Budget for the Fiscal Year ending September 30, 2022, and to possibly take action to set the Tax Levy.

The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

6:09 p.m.: Fire Chief, Jason Bannister, and Deputy Fire Chief Mark Palmer returned to the meeting.

ACKNOWLEDGE DEPARTMENTAL REPORTS

Upon motion by Alderman Daniel H. Brown and second by Alderman Bobby Nestle, the Board voted to acknowledge the receipt of the Departmental Reports. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**MOTION TO ENTER CLOSED SESSION
TO CONSIDER THE NEED FOR AN EXECUTIVE SESSION
RE: DISCUSS PERSONNEL MATTERS**

Upon motion of Alderman Daniel H. Brown and second by Alderman Bobby Nestle, at 6:16 p.m., the Board voted to enter into Closed Session to determine if an Executive Session was needed to discuss personnel matters. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**MOTION TO ENTER EXECUTIVE SESSION
RE: DISCUSS PERSONNEL MATTERS**

Upon motion by Alderman Daniel H. Brown and second by Alderman Bobby Nestle, at 6:21 p.m., the Board voted to enter into an Executive Session needed to discuss personnel matters. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

**MOTION TO EXIT EXECUTIVE SESSION
RE: DISCUSS PERSONNEL MATTERS**

Upon motion of Alderman Kevin L. Tillman, Sr. and second by Alderman Byron L. Wells, at 6:37 p.m., the Board voted to exit the Executive Session needed to discuss personnel matters. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

SO ORDERED, on the 3rd Day of August, 2021.

No action was taken during the Executive Session. The following action(s) were taken following the Executive Session:

**ACTION TO AMEND THE PREVIOUS BOARD ORDER REGARDING THE
SPECIAL MEETING SET FOR MONDAY, AUGUST 9, 2021, AT 6:00 P.M.**

Upon motion of Alderman Kevin L. Tillman, Sr. and second by Alderman Bobby Nestle, the Board voted to amend the previous Board Order to set a Special Meeting on Monday, August 9, 2021, at 6:00 p.m., to be held in the City Hall Board Room, to include the following item:

- To consider an agreement titled, “*The City of Poplarville and Poplarville Municipal Separate School District Memorandum of Understanding for Security Services for 2021-2022 School Year*”, and to possibly take action on the agreement.

ADJOURN

No further business appearing before the next session and upon motion of Alderman Kevin L. Tillman, Sr. and second by Alderman Bobby Nestle, it is So Ordered that this Mayor and Board of Aldermen do now arise and adjourn until Tuesday, August 17, 2021, at 5:00 p.m. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Bobby Nestle, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderman Byron L Wells
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

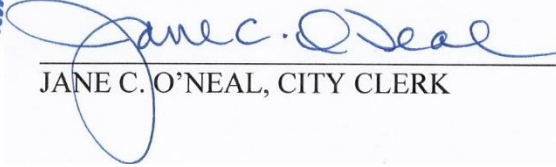
SO ORDERED, on the 3rd Day of August, 2021.

MINUTES APPROVED, ON THIS THE 3RD DAY OF AUGUST, 2021.

MAYOR LOUISE SMITH



ATTEST:



JANE C. O'NEAL, CITY CLERK