

AGENDA

July 20, 2021

1. **ROLL CALL:**

Mayor Louise Smith
City Clerk Jane O'Neal
City Attorney Gregory P. Holcomb

Alderman Daniel H. Brown
Alderman Bobby Nestle
Alderman Anne Gendusa Smith
Alderman Kevin L. Tillman, Sr.
Alderman Byron L. Wells

Police Chief Daniel L. Collier
Fire Chief Jason Bannister
Public Works Superintendent Sam Hale

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **MINUTES:** Approval of the Minutes from the special-called meeting held on July 6, 2021.

5. **MINUTES:** Approval of the Minutes from the regularly-scheduled meeting held on July 6, 2021.

6. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration. The Governor's current Emergency Declaration is set to expire on August 15, 2021.

7. **CLAIMS DOCKET:** Approval of the Claims Docket in the amount of \$ 24,592.23.

8. **LETTER OF SUPPORT FOR FORREST COUNTY GENERAL HOSPITAL'S PLANNED EXPANSION OF THE PEARL RIVER COUNTY HOSPITAL AND NURSING HOME** - Bryan Maxie, Administrator for Forrest County General Hospital's Pearl River County Hospital and Nursing Home, has requested that a Letter of Support be submitted to the Mississippi Development Authority (MDA) for their Gulf Coast Restoration Funding Request for the construction of a new Pearl River County Hospital.

9. **ORDINANCE 2021-05-04 TO ALLOW THE OPERATION OF GOLF CARTS AND LOW-SPEED VEHICLES ON CERTAIN PUBLIC ROADS AND STREETS WITHIN THE CITY** – Allison Hall and Terry Hall, local business owners, will discuss their concerns regarding the recently adopted **Ordinance 2021-05-04 To Allow the Operation of Golf Carts and Low-Speed Vehicles on Certain Public Roads and Streets within the City**.

10. **CITY ATTORNEY'S REVIEW OF ORDINANCES** – The City Attorney has reviewed the language of **Ordinance 2021-05-04 To Allow the Operation of Golf Carts and Low-Speed Vehicles on Certain Public Roads and Streets within the City**, and **Ordinance 2021-05-18 Authorizing Exemption from Certain Municipal Ad Valorem Taxes on Certain New Structures and New Renovations of and Improvements to Existing Structures Lying within Designated Central Business Districts within the City of Poplarville, Mississippi**, and will report his findings.

11. **GRANT AGREEMENT FOR AIRPORT IMPROVEMENT PROGRAM (AIP) PROJECT NO. 3-28-0096-016-2021 AT THE POPLARVILLE-PEARL RIVER COUNTY AIRPORT** – Mr. Darrell Fuller, representing the Poplarville-Pearl River County Airport, will discuss the Grant Agreement for Airport Improvement Program (AIP) Project No. 3-28-0096-016-2021 at the Poplarville-Pearl River County Airport, and has requested authorization for the Mayor, City Attorney, and City Clerk to execute the online agreement via electronic signature.

12. **SENIOR CITIZENS CENTER** – Ms. Linda Eades Hawkins will discuss her ideas regarding the need for a Senior Citizens Center.

12.1 **Submission of Grant Application for Mississippi Power Company's CIP Grant, titled "Support of Senior Citizen's Center** – The Mayor requests authorization to submit a CIP grant application to Mississippi Power Company, in the amount of \$28,310.00, for furniture, fixtures, and equipment for a proposed senior citizens center. No matching money is required. A detailed budget has been provided.

13. **ESTABLISHING GOALS AND PRIORITIES FOR CITY** – The Mayor and Nell Murray will discuss their ideas regarding a process for establishing goals and priorities to move Poplarville forward.

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14. **APPOINT FIRE CHIEF** – The current part-time Fire Chief is Jason Bannister, compensated at the rate of \$36,500 annually. The matter was taken under advisement on July 6, 2021.
15. **APPOINT DEPUTY FIRE CHIEF** – The current full-time Deputy Fire Chief is Mark Palmer, compensated at the rate of \$13.87 per hour, or \$38,225.72 annually, plus overtime. The matter was taken under advisement on July 6, 2021.
16. **APPOINT EMERGENCY MANAGER** – Appoint an Emergency Manager. The matter was taken under advisement on July 6, 2021.
17. **BUILDING PERMIT PROCESS AND ACCOUNTABILITY** – Alderwoman Anne Gendusa Smith will discuss the current building permit process, including site plan code enforcement, green space, Americans with Disabilities Act (ADA) compliant sidewalks, and developer and builder accountability.
18. **MISSISSIPPI MUNICIPAL ATTORNEY’S ASSOCIATION MEMBERSHIP FEE** – Request authorization for the membership fee, in the amount of \$25.00, to be paid to the Mississippi Municipal Attorney’s Association for the City Attorney, Mr. Gregory P. Holcomb.
19. **MEETING OF THE MISSISSIPPI MUNICIPAL ATTORNEY’S ASSOCIATION (MMA) AUTHORIZATION** – Request authorization for City Attorney Gregory P. Holcomb to participate, via ZOOM, in the Summer Meeting of the Mississippi Municipal Attorney’s Association (MMA), to be held at the Centennial Plaza, Gulfport, Mississippi, July 26-27, 2021, and to authorize a registration fees of \$200.00 for electronic materials. Reimbursement for allowable expenses will be at the rate set forth by the Mississippi State Department of Finance and Administration, Office of Purchasing.

DEPARTMENTAL REPORTS

20. Public Works Department

- 20.1 Superintendent Hale will provide an overview of recent work activity.
- 20.2 **Street Maintenance Planning** – Engage The Walker Associates, PLLC, represented by Jason Lamb, Engineer, to evaluate the priorities for street maintenance as it relates to planning and funding
- 20.3 **Travel Authorization** – Request authorization for Colton Kopszywa to attend the Mississippi Rural Water Association’s 2021 Water Certification Short Course, August 30, 2021 – September 2, 2021, at the Mississippi Trade Mart Building, 1207 Mississippi Street, Jackson, MS 39202, and to authorize the payment of \$250.00 registration fee and a \$102.00 testing fee. Hotel accommodations are required, at an estimated cost not to exceed \$416.00. Meal reimbursement is requested, and all allowable expenses will be reimbursed at the rate set forth by the Mississippi State Department of Finance and Administration, Office of Purchasing.

21. Code Enforcement

22. Fire Department

- 22.1 Fire Chief Bannister will provide an overview of recent work activity.
- 22.2 **City of Poplarville Fire Department and the Pearl River County Volunteer Fire Departments Mutual Aid Agreement** - Discussion regarding a Mutual Aid Agreement for Fire Protection and Other Emergency Services and Assistance between the City of Poplarville Fire Department and the Pearl River County Volunteer Fire Departments.

23. Police Department

- 23.1 **National Incident-Based Reporting System (NIBRS) Compliance** - Police Chief Daniel L. Collier will update the Mayor and Board of Aldermen on the Police Department’s progress regarding the National Incident-Based Reporting System (NIBRS) compliance as it relates to the Pearl River County E-911 System.
- 23.2 **Remove Joshua C. Stockstill from the Part-Time Roster** – The Police Chief requests that Police Officer Joshua C. Stockstill be removed from the Part-Time Roster, effective immediately.

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- 23.3 **Hire Harry M. “Matt” Barnett, III as a Part-Time Police Officer** – The Police Chief recommends the hiring of Harry M. “Matt” Barnett, III, as a part-time Police Officer, at the pay rate of \$13.00 per hour, effective July 26, 2021.
- 23.4 **Hire Clayton B. Raine as a Part-Time Police Officer** – The Police Chief recommends the hiring of Clayton B. Raine, as a part-time Police Officer, at the pay rate of \$13.00 per hour, effective July 26, 2021.
- 23.5 **Hire Tahniqua T. Netterville as a Part-Time Police Officer** – The Police Chief recommends the hiring of Tahniqua T. Netterville, as a part-time Police Officer, at the pay rate of \$13.00 per hour, effective July 26, 2021.
- 23.6 **2021-2022 Poplarville Special Municipal Separate School District’s Security Contract** - Consideration of the 2021-2022 Security Contract between the Poplarville Special Municipal Separate School District and the City.

24. City Clerk

- 24.1 **Acknowledge Financial Report** - Acknowledge receipt of the Revenue and Expenditures Report for the month of July, 2021, as submitted by the City Clerk.
- 24.2 **Privilege License Register** - Approve the Privilege License Register for the month of July, 2021.
- 24.3 **Payroll Report** - Approve payroll expenditures of \$101,873.63 for the month of July, 2021.
- 24.4 **The American Rescue Plan Funds** - The American Rescue Plan funds, in the amount of \$134 million for all non-entitlement (NEUs) Mississippi cities and towns, has been transferred from the US Treasury to the Mississippi Department of Finance and Administration (DFA), and the City’s application has been submitted.
- 24.4.1 The City’s awarded amount is \$712,705.15, to be paid in two annual installments as follows:
- 50% to be paid within 60 days after application approval
 - 50% to be paid after one year
- 24.4.2 **American Rescue Plan Act (ARPA) Fund Account** - The City Clerk. requests authorization to establish a new bank account, “American Rescue Plan Act (ARPA) Fund”, at Hancock Whitney Bank. The account will be dedicated solely to tracking ARPA Fund transactions.
- 24.5 **2021-2022 Budget Review Workshop** – Request that a budget workshop be set to discuss the Budget for Fiscal Year ending September 30, 2022, on Thursday, July 29, 2021, at 6:00 p.m., to be held in the City Hall Board Room.
- 24.6 **Order Setting Public Hearing on the Proposed 2021-2022 Budget and Tax Levy and Publish Notice** – Request Order authorizing a Public Hearing for the proposed Budget and Tax Levy for Fiscal Year Ending September 30, 2022, to be held at 5:00 p.m. on August 30, 2021, and authorize the City Clerk to publish a Notice regarding the Public Hearing and proposed Tax Levy in *The Poplarville Democrat* on August 19, 2021, and August 26, 2021, as prescribed by Section 27-39-203, Miss. Code Ann. (1972).

25. ACKNOWLEDGE DEPARTMENTAL REPORTS

26. FLOOR OPENS FOR PUBLIC INPUT/COMMENTS

27. EXECUTIVE SESSION – Personnel Matters

28. ADJOURN: August 3, 2021, at 5:00 p.m.