

AGENDA

June 1, 2021

1. ROLL CALL

City Clerk Jane O'Neal
City Attorney Many Creel Bryan

Mayor Rossie Creel
Alderman Daniel H. Brown
Alderman John Russell Miller, Jr.
Alderman Anne G. Smith
Alderman Kevin L. Tillman, Sr.
Alderman Shirley Wiltshire

Police Chief Daniel L. Collier
Fire Chief Jason Bannister
Public Works Superintendent Sam Hale
Code Enforcement Officer Kolby Davis

2. INVOCATION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. **MINUTES** - Approval of the Minutes from the regularly-scheduled meeting held on May 18, 2021.

5. **MINUTES: POPLARVILLE PLANNING COMMISSION** – Acknowledge receipt of a copy of the Minutes from the Planning Commission meeting held on May 27, 2021.

6. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration.

7. **CITY SQUARE PARK – PHASE III: REQUEST FOR CASH NUMBER 6 – MITCHCO CONSTRUCTION, INC.** - Request authorization for the Mayor and City Clerk to execute the Mississippi Development Authority's (MDA) Small Municipalities Grant Number SM-19-895 Request for Cash Number 6, submitted by South Mississippi Planning and Development District, and to issue a check in the amount of \$34,745.30 to MitchCo Construction, Inc. for work performed for the City Square Park – Phase III project.

8. **CITY SQUARE PARK – PHASE III: PAYMENT TO LANDRY, LEWIS & GERMANY ARCHITECTS, PA** - Request authorization to pay Landry, Lewis, & Germany, PA, invoice CN 19-3734-009 in the amount of \$416.94, for work performed for the City Square Park – Phase III project for the period May 5, 2021-May 18 2021.

9. **CLAIMS DOCKET** - Approval of the Claims Docket in the amount of \$188,112.73.

10. **UNKEPT YARDS WITHIN THE CITY** – Ms. Angie Douzart will address the Mayor and Board of Aldermen concerning unkept yards.

CITY DEPARTMENTS

11. Public Works

11.1 **Resignation of Tristen S. Lodrigues** – Accept the resignation of Tristen S. Lodrigues from the position of Laborer in the Public Works Department – Streets.

11.2 **Authorize Laborer Job Posting** - Authorize the job posting to advertise for the position of Laborer – Streets in the Public Works Department, at a pay rate commensurate with experience, not to exceed \$12.00 per hour.

12. Code Enforcement

12.1 **Hester Henry's Mobile Home Renewal** – Consideration of Hester Henry's request for a one-year temporary structure permit, expiring on July 6, 2021, to be granted for the mobile home located at 132 N. Hughes Street, as recommended by the Poplarville Planning Commission.

13. Fire Department

14. Police Department

14.1 **National Incident-Based Reporting System (NIBRS) Compliance** - Police Chief Daniel L. Collier will update the Mayor and Board of Aldermen on the current status of the National Incident-Based Reporting System (NIBRS), and the transition to the new Pearl River County E-911 System.

AGENDA

15. City Clerk

- 15.1 **2021-2022 City Cemetery Maintenance Bids** – Consideration of the bid received for the performance of lawn care/maintenance services needed to maintain City Cemetery. (The one bid submitted by Mr. Walter McGinty was opened during the previous meeting held on May 18, 2021, and was taken under advisement.) The contract period is for one-year.
- 15.2 **2021-2022 Forest Lawn Cemetery Maintenance Bids** – Consideration of the bid received for the performance of lawn care/maintenance services needed to maintain Forest Lawn Cemetery. (The one bid submitted by Mr. Walter McGinty was opened during the previous meeting held on May 18, 2021, and was taken under advisement.) The contract period is for one-year.
- 15.3 **Travel Authorization** – Request authorization for Deputy Clerk Kaycee White, to attend the BBI, Inc. Training Workshop for ISC Utilities, 705 Airport Road, Flowood, Mississippi, August 12, 2021, from 9:00 a.m.– 4:00 p.m. Approval of a \$200.00 registration fee, meals, and mileage are requested. All allowable expenses will be reimbursed at the rate set forth by the Mississippi State Department of Finance and Administration, Office of Purchasing.
- 15.4 **Account Adjustment Request** – Ms. Patricia Fairley has requested consideration of an account adjustment on Triumph Baptist Church’s Account Number 04-0172000. (No receipts were submitted.) The current balance on the account is \$0.00. However, there was recently a \$163.00 balance that was paid in order to avoid late fees. Based upon the average consumption for the six months prior to the problem, the account balance would be reduced by \$145.63, resulting in an adjusted credit balance of \$145.63. The matter was taken under advisement on May 18, 2021.
- 15.5 **Leak Adjustment Request** – Ms. Anne Gendusa Smith has requested consideration of a leak adjustment on Account Number 01-0092000. The current balance on the account is \$0.00, because the recent balance was paid. Based upon the average consumption for the six months prior to the problem, the account balance would be reduced by \$30.36, resulting in an adjusted credit balance of \$30.36. The matter was taken under advisement on May 18, 2021.
- 15.6 **Leak Adjustment Request** – Ms. Alexis Flurry has requested consideration of a leak adjustment on Account Number 09-0363000. (No receipts were submitted.) The current balance on the account is \$169.21. Based upon the average consumption for the six months prior to the problem, the account balance would be reduced by \$19.58, resulting in an adjusted balance of \$149.63.

16. **EXECUTIVE SESSION** – Discussion regarding pending litigation.

17. **ADJOURN** - Tuesday, June 15, 2021, at 5:00 p.m.