

**STATE OF MISSISSIPPI  
COUNTY OF PEARL RIVER  
CITY OF POPLARVILLE**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Poplarville, Pearl River County, Mississippi, met in said city at 5:00 p.m. on Tuesday, the 6th day of April, 2021. The City Hall Board Room serves as an election precinct, and so the meeting was held in the City Hall Lobby with the following officials present: Alderman Daniel H. Brown, Alderman Russell Miller, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire, Alderwoman Anne Gendusa Smith, and City Clerk Jane O'Neal. Attorney Many Creel Bryan observed the meeting via the Facebook livestream, and was available by telephone, if needed.

Public Works Superintendent Sam Hale, Fire Chief Jason Bannister, Police Chief Daniel L. Collier, and Code Enforcement Officer Kolby Davis were all present in the Board Room.

Mr. Bryan Maxie, Administrator for Forrest General Hospital, opened the meeting with prayer, and Mayor Rossie Creel recited the Pledge of Allegiance to the Flag.

**A media representative was invited to the meeting to report the proceedings in the local newspaper, and was present in the Board Room. The meeting was livestreamed on Facebook.**

**APPROVAL OF MARCH 16, 2021 MINUTES: REGULAR MEETING**

Upon motion by Daniel H. Brown and second by Alderwoman Shirley Wiltshire, the Board voted to approve the circulated Minutes of the Regular Meeting held on March 16, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**APPROVAL OF MINUTES: POPLARVILLE PLANNING COMMISSION**

Upon motion by Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, the Board approved the Minutes from the Planning Commission held on March 25, 2021. A copy is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**PROCLAMATION: SEXUAL ASSAULT AWARENESS MONTH**

Stephanie Piper, Representative for Gulf Coase Center for Nonviolence, Inc., was in attendance, and requested that the City of Poplarville declare the month of April, 2021 as Sexual Assault Awareness month. Upon motion by Alderwoman Anne Gendusa Smith and second by Alderwoman Shirley Wiltshire, the Board voted to declare the month of April, 2021 as Sexual Assault Awareness month. A copy is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**EXTENSION OF EMERGENCY PROCLAMATION DECLARATION THE EXISTENCE OF A LOCAL EMERGENCY RELATED TO THE COVID-19 PANDEMIC TO REMAIN IN EFFECT**

Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, Emergency Proclamation that declared the existence of a local emergency related to the COVID-19 pandemic. Upon motion by Alderwoman Shirley Wiltshire and second by Alderman Daniel H. Brown, the Board voted to extend the current Emergency Declaration until the next regularly-scheduled meeting on April 20, 2021, at which time it will again be reviewed by the Board of Alderman. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**CITY SQUARE PARK – PHASE III: REQUEST FOR CASH NUMBER 4 – MITCHCO CONSTRUCTION, INC.**

Upon motion by Alderman Daniel H. Brown and second by Alderman Russell Miller, the Board voted to authorize the Mayor and City Clerk to execute the Mississippi Development Authority’s (MDA) Small Municipalities Grant Number SM-19-895 Request for Cash Number 4, a copy of which is attached hereto, submitted by South Mississippi Planning and Development District, in the amount of \$34,259.85, for work performed for the City Square Park – Phase III project by MitchCo Construction, Inc. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**CITY SQUARE PARK – PHASE III: REQUEST FOR A FIVE-DAY CONTRACTUAL EXTENSION OF TIME BY MITCHCO CONSTRUCTION, INC.**

MitchCo Construction, Inc. requested approval of a five-day contractual extension of time due to inclement weather impacting the completion of the Mississippi Development Authority’s (MDA) Small Municipalities Grant Number SM-19-895 City Square Park – Phase III project. A copy of the letter is attached hereto. Upon motion by Alderman Daniel H. Brown and second by Alderwoman Shirley Wiltshire, the Board voted to approve a five-day contractual extension. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**CLAIMS DOCKET**

Upon motion by Alderman Russell Miller and second by Alderman Daniel H. Brown, the Board voted to approve the Claims Docket in the amount of \$167,443.65. A copy of the Claims Docket is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**TAKEN UNDER ADVISEMENT – GOLF CART ORDINANCE**

Upon motion by Alderman Russell Miller and second by Alderman Daniel H. Brown, the Board voted to take the proposed Golf Cart Ordinance under advisement until the next regularly-scheduled meeting on April 20, 2021. The vote was as follows:

- Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith
- Those Voting Nay: Alderwoman Shirley Wiltshire, Alderman Kevin L. Tillman, Sr.,
- Those Not Voting: None
- Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**GOLF CART ORDINANCE WORKSHOP**

Upon motion by Alderman Daniel H. Brown and second by Alderwoman Anne Gendusa Smith, the Board voted to hold a workshop on Tuesday, April 13, 2021, at 5:00 p.m., to discuss the written rules and regulations of the Golf Cart Ordinance previously taken under advisement. The vote was as follows:

- Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith
- Those Voting Nay: Alderwoman Shirley Wiltshire, Alderman Kevin L. Tillman, Sr.,
- Those Not Voting: None
- Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**PUBLIC WORKS: REMOVAL OF INVENTORY ITEMS**

Upon motion by Alderwoman Shirley Wiltshire and second by Alderman Kevin L. Tillman, Sr., the Board voted to remove the following items from the City’s Public Works Department’s inventory and be declared as surplus, as the items are obsolete or are no longer operational:

- City #2466 Stihl KM91R Power Head
- City #0787 Shindaiwa Weed Eater
- City #1860 Shindaiwa Weed Eater
- City #2300 Echo Weed Eater
- City #2205 Echo SRM225 Weed Eater
- City #No Tag Stihl KM90R
- City #1519 Shindaiwa Edger
- City #2299 Echo SRM225 Weed Eater
- City Tag Worn Shindaiwa T242 Weed Eater
- City #1735 Shindaiwa Weed Eater
- City #No Tag Stihl Power Head
- City #No Tag Stihl Power Head
- City #1522 Husqvarna 272K Cut Off Saw
- City #1547 Stihl MS250 Chainsaw
- City #1524 Stihl MS250 Chainsaw

The vote was as follows:

- Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
- Those Voting Nay: None
- Those Not Voting: None
- Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**SIGN VARIANCE – JAVA MOE’S COFFEE COMPANY**

On March 25, 2021, the Poplarville Planning Commission (PPC) conducted a public hearing regarding a sign variance requested by Java Moe’s Coffee Company, located at 102 Highway 11 North, Suite 8. There was no public objection, and the PPC recommends that the Board of Alderman approve the sign variance. Upon motion by Alderman Russell Miller and second by Alderwoman Shirley Wiltshire, the Board voted to approve the sign variance. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**SIGN VARIANCE – PEARL RIVER COUNTY HOSPITAL AND NURSING HOME**

On March 25, 2021, the Poplarville Planning Commission (PPC) conducted a public hearing regarding a sign variance requested by the Pearl River County Hospital and Nursing Home, located at 305 West Moody Street. The PPC requested an updated architectural drawing that accurately portrays where the sign will actually be placed. All other elements of the sign are to remain the same. There was no public objection, and the PPC recommends that the Board of Alderman approve the sign variance, with the stipulation that the updated architectural renderings be submitted, in advance, to Mr. Kolby Davis, City Code Enforcement Officer, for review. That requirement was met. Mr. Bryan Maxie, Administrator for Forrest General Hospital was present at the meeting to answer any questions. Upon motion by Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, the Board voted to approve the sign variance. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**BANNER / SIGN AUTHORIZATION – SWA CHAMPIONSHIP WRESTLING, LLC**

Mr. Steven Odom, representing SWA Championship Wrestling, LLC, requested authorization to erect three banners/signs to remain from April 11 – 18, 2021, in order to promote an event. Upon motion by Alderwoman Anne Gendusa Smith and second by Alderwoman Shirley Wiltshire, the Board voted to approve the request erecting the three signs for event promotion, as long as the signs are not located on the State Highway 11 Right-of-Way. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**AGENDA AMENDED TO CONSIDER PROMOTING BRANDI L. PHILLIPS FROM VOLUNTEER TO PART-TIME FIREFIGHTER**

Upon motion by Alderman Daniel H. Brown and second by Alderwoman Shirley Wiltshire, the Board voted to amend the agenda in order to consider promoting Brandi L. Phillips from volunteer firefighter to part-time firefighter. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**BRANDI L. PHILLIPS PROMOTED FROM VOLUNTEER TO PART-TIME FIREFIGHTER**

Upon motion by Alderman Daniel H. Brown and second by Alderwoman Anne Gendusa Smith, the Board voted to promote Brandi L. Phillips from volunteer firefighter to part-time firefighter, at the pay rate of \$10.00 per hour, effective immediately. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire

Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

#### **NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) COMPLIANCE**

Police Chief Daniel L. Collier updated the Mayor and Board of Aldermen on the current status of the National Incident-Based Reporting System (NIBRS), and the transition to the new Pearl River County E-911 System. No action was taken.

#### **TRAVEL REQUEST**

Upon motion by Alderman Daniel H. Brown and second by Alderman Russell Miller, the Board voted to authorize Police Captain Michael McClantoc to attend a National Incident-Based Reporting System (NIBRS) training class, to be held on May 4, 2021, at the Criminal Information Center in Pearl, Mississippi. The eight-hour class is free. Meals and the use of a City Police vehicle were also approved. Reimbursement for authorized expenses will be at the rate set forth by the Mississippi State Department of Finance and Administration, Office of Purchasing. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

#### **LEAK ADJUSTMENT AUTHORIZED: MR. SHERMAN A. GASPARD, JR.**

Upon motion by Alderman Daniel H. Brown and second by Alderwoman Shirley Wiltshire, the Board voted to authorize Mr. Sherman A. Gaspard, Jr.'s request for a leak adjustment on Account Number 05-0195001. The current balance on the account is \$99.91. Based upon the average consumption for the six months prior to the leak, the account balance will be reduced by \$54.12, resulting in an adjusted balance of \$45.79. Based upon the information provided by Sherman Gaspard, there were unforeseen circumstances which led to the leak and the customer did not receive the benefits. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

#### **LEAK ADJUSTMENT AUTHORIZED: MR. KIPP L. SMITH**

Upon motion by Alderwoman Shirley Wiltshire and second by Alderman Daniel H. Brown, the Board voted to authorize Mr. Kipp L. Smith's request for a leak adjustment on Account Number 03-0243001. The current balance on the account is \$4,822.17. Based upon the average consumption for the six months prior to the leak, the account balance will be reduced by \$4,748.12, resulting in an adjusted balance of \$74.05. Mr. Smith has paid \$80.00, so after the credit is applied, the resulting balance on the account will be a credit of \$5.95. Based upon the information provided by Kipp Smith, there were unforeseen circumstances which led to the leak and the customer did not receive the benefits. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**MPH INDUSTRIES INVOICE 93886**

Upon motion by Alderman Russell Miller and second by Alderwoman Anne Gendusa Smith, the Board voted to authorize the City Clerk to pay MPH Industries invoice number 93886 = \$1,424.00 for the purchase of a Python 3 FS Radar System. This purchase was made for the Mississippi Department of Public Safety Justice Assistance Grant (JAG) 2019-MU-BX-0045 Sub grant Number: 19LB3251. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**EVENT REQUEST: POPLARVILLE NIGHT OUT – A NIGHT OF WORSHIP**

Upon motion of Alderman Daniel H. Brown and second by Alderman Russell Miller, the Board voted to approve The Lighthouse of Hope Church’s request to conduct Poplarville Night Out – A Night of Worship on May 9, 2021, from 5:00 p.m. to 9:00 p.m., at the Town Green/City Square Park. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**EVENT REQUEST: DE’MYIA HOOKER’S STUDENT GOVERNMENT ASSOCIATION SERVICE PROJECT**

Upon motion by Alderwoman Shirley Wiltshire and second by Alderman Daniel H. Brown, the Board voted to approve Ms. De’Myia Hooker to use the City Park in order to conduct her Student Government Association Student project on April 17, 2021, from 12:00 p.m. to 2:00 p.m. She plans on serving a hot meal to the public, free of charge. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**EXECUTIVE SESSION**

**MOTION TO ENTER CLOSED SESSION  
TO CONSIDER THE NEED FOR AN EXECUTIVE SESSION  
RE: CITY HALL PERSONNEL MATTERS**

Upon motion of Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, at 6:11 p.m., the Board voted to enter into Closed Session to determine if an Executive Session was needed to discuss City Hall Personnel Matters. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**MOTION TO ENTER EXECUTIVE SESSION  
RE: CITY HALL PERSONNEL MATTERS**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderwoman Anne Gendusa Smith, at 6:17 p.m., the Board voted to enter into an Executive Session needed to discuss City Hall Personnel Matters. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**MOTION TO EXIT EXECUTIVE SESSION  
RE: CITY HALL PERSONNEL MATTERS**

Upon motion of Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, at 6:30 p.m., the Board voted to exit the Executive Session needed to discuss City Hall Personnel Matters. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

No action was taken during the Executive Session. The following action(s) were taken following the Executive Session

**ACCEPTANCE OF ALDERMAN RUSSELL MILLER'S LETTER WITHDRAWING HIS  
CANDIDACY AS A REPUBLICAN CANDIDATE FOR ALDERMAN  
IN THE 2021 MUNICIPAL ELECTION**

Upon motion by Alderman Daniel H. Brown and second by Alderwoman Shirley Wiltshire, the Board voted to accept Russell Miller's letter withdrawing his candidacy as a Republican candidate for Alderman in the 2021 Municipal Election. A copy of the letter is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None

So Ordered, this the 6th Day of April, 2021.

**ADJOURN**

No further business appearing before the next session and upon motion of Alderwoman Shirley Wiltshire and second by Alderman Daniel H. Brown, it is So Ordered that this Mayor and Board of Aldermen do now arise and adjourn until Tuesday, April 20, 2021, at 5:00 p.m. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire  
Those Voting Nay: None  
Those Not Voting: None  
Those Absent: None


So Ordered, this the 6th Day of April, 2021.

MINUTES APPROVED, ON THIS THE 20TH DAY OF APRIL, 2021.

MAYOR ROSSIE CREEL



ATTEST:

  
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JANE C. O'NEAL, CITY CLERK