

# AGENDA

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April 6, 2021

1. **ROLL CALL**

City Clerk Jane O'Neal  
City Attorney Manya Creel Bryan

Mayor Rossie Creel  
Alderman Daniel H. Brown  
Alderman John Russell Miller, Jr.  
Alderman Anne G. Smith  
Alderman Kevin L. Tillman, Sr.  
Alderman Shirley Wiltshire

Police Chief Daniel L. Collier  
Fire Chief Jason Bannister  
Public Works Superintendent Sam Hale  
Code Enforcement Officer Kolby Davis

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **MINUTES** - Approval of the Minutes from the regularly-scheduled meeting held on March 16, 2021.

5. **MINUTES: POPLARVILLE PLANNING COMMISSION** – Acknowledge receipt of a copy of the Minutes from the Planning Commission meeting held on March 25, 2021.

6. **PROCLAMATION – SEXUAL ASSAULT AWARENESS MONTH** – The Gulf Coast Center for Nonviolence, Inc. has requested that the City declare the month of April, 2021, as Sexual Assault Awareness Month.

7. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration.

8. **CITY SQUARE PARK – PHASE III: REQUEST FOR CASH NUMBER 4 – MITCHCO CONSTRUCTION, INC.** - Request authorization for the Mayor and City Clerk to execute the Mississippi Development Authority's (MDA) Small Municipalities Grant Number SM-19-895 Request for Cash Number 4, submitted by South Mississippi Planning and Development District, in the amount of \$34,259.85, for work performed for the City Square Park – Phase III project by MitchCo Construction, Inc.

9. **CITY SQUARE PARK – PHASE III: REQUEST FOR A FIVE-DAY CONTRACTUAL EXTENSION OF TIME BY MITCHCO CONSTRUCTION, INC.** - MitchCo Construction, Inc. requests approval of a five-day contractual extension of time due to inclement weather impacting the completion of the Mississippi Development Authority's (MDA) Small Municipalities Grant Number SM-19-895 City Square Park – Phase III project.

10. **CLAIMS DOCKET** - Approval of the Claims Docket in the amount of \$167,443.65.

11. **GOLF CART ORDINANCE** – Consideration of an Ordinance to “Allow the Operation of Golf Carts and Low-Speed Vehicles on Certain Public Roads and Streets within the City of Poplarville, Mississippi”.

## CITY DEPARTMENTS

12. **Public Works**

12.1 **Removal of Inventory Items** – The Superintendent of Public Works has requested that the following group of items be declared as surplus, and subsequently removed from the City's Public Works Department's inventory:

City #2466	Stihl KM91R Power Head
City #0787	Shindaiwa Weed Eater
City #1860	Shindaiwa Weed Eater
City #2300	Echo Weed Eater
City #2205	Echo SRM225 Weed Eater
City #No Tag	Stihl KM90R
City #1519	Shindaiwa Edger
City #2299	Echo SRM225 Weed Eater
City Tag Worn	Shindaiwa T242 Weed Eater
City #1735	Shindaiwa Weed Eater
City #No Tag	Stihl Power Head
City #No Tag	Stihl Power Head
City #1522	Husqvarna 272K Cut Off Saw
City #1547	Stihl MS250 Chainsaw
City #1524	Stihl MS250 Chainsaw

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## 13. Code Enforcement

- 13.1 **Java Moe's Coffee Company Sign Variance** - On March 25, 2021, the Poplarville Planning Commission (PPC) conducted a public hearing regarding a sign variance requested by Java Moe's Coffee Company, located at 102 Highway 11 North, Suite 8. There was no public objection, and the PPC recommends that the Board of Alderman approve the sign variance.
- 13.2 **Pearl River County Hospital and Nursing Home Sign Variance** – On March 25, 2021, the Poplarville Planning Commission (PPC) conducted a public hearing regarding a sign variance requested by the Pearl River County Hospital and Nursing Home, located at 305 West Moody Street. The PPC requested an updated architectural drawing that accurately portrays where the sign will actually be placed. All other elements of the sign are to remain the same. There was no public objection, and the PPC recommends that the Board of Alderman approve the sign variance, with the stipulation that the updated architectural renderings be submitted, in advance, to Mr. Kolby Davis, City Code Enforcement Officer, for review.
- 13.3 **SWA Championship Wrestling, LLC Banner/Sign Authorization** – Mr. Steven Odom, representing SWA Championship Wrestling, LLC, has requested authorization to erect three banners/signs to remain from April 11 – 18, 2021, in order to promote an event.

## 14. Fire Department

## 15. Police Department

- 15.1 **National Incident-Based Reporting System (NIBRS) Compliance** - Police Chief Daniel L. Collier will update the Mayor and Board of Aldermen on the current status of the National Incident-Based Reporting System (NIBRS), and the transition to the new Pearl River County E-911 System.
- 15.2 **Travel Authorization** – The Police Chief requests authorization for Captain Michael McClantoc to attend a National Incident-Based Reporting System (NIBRS) training class, to be held on May 4, 2021, at the Criminal Information Center in Pearl, Mississippi. The eight-hour class is free. Meals and the use of a City Police vehicle are also requested. Reimbursement for authorized expenses will be at the rate set forth by the Mississippi State Department of Finance and Administration, Office of Purchasing.

## 16. City Clerk

- 16.1 **Leak Adjustment Request** – Mr. Sherman Gaspar has requested consideration of a leak adjustment on Account Number 05-0195001. The current balance on the account is \$99.91. Based upon the average consumption for the six months prior to the leak, the account balance would be reduced by \$54.12, resulting in an adjusted balance of \$45.79.
  - 16.2 **Leak Adjustment Request** – Mr. Kipp L. Smith has requested consideration of a leak adjustment on Account Number 03-0243001. The current balance on the account is \$4,822.17. Based upon the average consumption for the six months prior to the leak, the account balance would be reduced by \$4,748.12, resulting in an adjusted balance of \$74.05. Mr. Smith has paid \$80.00, so after the credit is applied, the resulting balance on the account will be a credit of \$5.95.
17. **EVENT REQUEST: POPLARVILLE NIGHT OUT – A NIGHT OF WORSHIP** – The Lighthouse of Hope Church has requested approval to conduct Poplarville Night Out – A Night of Worship on May 9, 2021, from 5:00 p.m. to 9:00 p.m., at the Town Green/City Square Park.
  18. **EVENT REQUEST: DE'MYIA HOOKER'S STUDENT GOVERNMENT ASSOCIATION SERVICE PROJECT** –Ms. De'Myia Hooker has requested approval to use the Town Green/City Square Park in order to conduct her Student Government Association Student project on April 17, 2021, from 12:00 p.m. to 2:00 p.m. She plans on serving a hot meal to the public, free of charge.
  19. **EXECUTIVE SESSION** - Discussion regarding City Hall personnel matters.
  20. **ADJOURN** - Tuesday, April 20, 2021, at 5:00 p.m.