

AGENDA

March 2, 2021

1. **ROLL CALL**

City Clerk Jane O'Neal
City Attorney Manya Creel Bryan

Mayor Rossie Creel
Alderman Daniel H. Brown
Alderman John Russell Miller, Jr.
Alderwoman Anne G. Smith
Alderman Kevin L. Tillman, Sr.
Alderwoman Shirley Wiltshire

Police Chief Daniel L. Collier
Fire Chief Jason Bannister
Public Works Superintendent Sam Hale
Code Enforcement Officer Kolby Davis

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **MINUTES** - Approval of the Minutes from the regularly-scheduled meeting held on February 16, 2021.

5. **MINUTES: POPLARVILLE PLANNING COMMISSION** – Acknowledge receipt of a copy of the Minutes from the Planning Commission meeting held on February 25, 2021.

6. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration.

7. **CLAIMS DOCKET** - Approval of the Claims Docket in the amount of \$112,933.87.

8. **ENGINEERING FIRM TO DISCUSS DRAINAGE ISSUES ON WEST NORTH STREET** - The Walker Associates, PLLC, represented by Jason Lamb, Engineer, will discuss the following two locations:

8.1 **404 West North Street** – On January 5, 2021, the Board engaged The Walker Associates, PLLC, represented by Jason Lamb, Engineer, to assess the damage and determine the repair needed at 404 West North Street, as a large oak tree has damaged the storm drain and sidewalk, and has the potential to damage the adjacent water line.

8.2 **411 West North Street** – Consider engaging The Walker Associates, PLLC, represented by Jason Lamb, Engineer, to assess the drainage issues related to the property, and determine the repair needed at 411 West North Street.

9. **NOISE ORDINANCE** – Alderwoman Shirley Wiltshire will lead a discussion regarding the Noise Ordinance.

10. **LITTER CONTROL** - Alderwoman Anne Gendusa Smith will lead a discussion regarding litter control.

CITY DEPARTMENTS

11. **Public Works**

12. **Code Enforcement**

12.1 **Mobile Home Renewal**
Margo Travis
901 South McGehee
Poplarville, MS 39470

An application for mobile home renewal at 901 S. McGehee Street was submitted to the Poplarville Planning Commission (PPC) by Ms. Margo Travis. The renewal expired on December 21, 2020. Ms. Travis adhered to all the requirements of notification of the public hearing, and there was no opposition to the application. On February 25, 2021, the PPC recommended approval of the application for the one-year period, with an expiration date of December 21, 2021.

AGENDA

12.2 **Mobile Home Renewal**

Terrance L. Morgan
111 Hughes Street
Poplarville, MS 39470

An application for mobile home renewal at 111 North Hughes Street was submitted Poplarville Planning Commission (PPC) by Mr. Terrance Morgan. The renewal will expire on April 6, 2021. Mr. Morgan adhered to all the requirements of notification of the public hearing, and there was no opposition to the application. On February 25, 2021, the PPC recommended approval of the application for a one-year period, with an expiration date of April 6, 2022.

12.3 **Mobile Home Renewal**

Carla Witsell
217 South High Street
Poplarville, MS 39470

An application for mobile home renewal at 217 South High Street was submitted Poplarville Planning Commission (PPC) by Ms. Carla Witsell. The renewal expired on January 2, 2021. Ms. Witsell adhered to all the requirements of notification of the public hearing, and there was no opposition to the application. On February 25, 2021, the PPC recommended approval of the application for a one-year period, with an expiration date of January 2, 2022.

13. **Fire Department**

13.1 **Repair of 2005 GMC Pickup Truck VIN 2GTEC19V951323265** – Discussion regarding the repair of the Fire Department’s 2005 GMC Pickup Truck VIN 2GTEC19V951323265, previously damaged in an accident. This item was continued from February 16, 2021, in order for the Fire Chief to obtain an additional quote(s).

13.2 **Approve Gabriel Robinson as Volunteer Firefighter-** Request authorization to add Gabriel Robinson to the Volunteer Firefighter Roster, effective immediately.

13.3 **Approve Dalton Barnes as Volunteer Firefighter-** Request authorization to add Dalton Barnes to the Volunteer Firefighter Roster, effective immediately.

13.4 **Approve Robert Maxwell as Volunteer Firefighter-** Request authorization to add Robert Maxwell to the Volunteer Firefighter Roster, effective immediately.

13.5 **Approve Michael Richardson as Volunteer Firefighter-** Request authorization to add Michael Richardson to the Volunteer Firefighter Roster, effective immediately.

14. **Police Department**

14.1 **National Incident-Based Reporting System (NIBRS) Compliance** - Police Chief Daniel

L. Collier will update the Mayor and Board of Aldermen on the current status of the National Incident-Based Reporting System (NIBRS), and the transition to the new Pearl River County E-911 System.

14.2 **Authorize Job Posting for Police Captain-** Request authorization to accept in-house candidate applications for Police Captain, as stated in the City’s Personnel Policies and Procedures Handbook, which outlines the procedure whereas, “*The City Clerk will distribute to all City departments copies of the job announcement for posting for a minimum of three working days.*” The rate of pay will not exceed \$17.39 per hour. If no qualified candidate is identified internally, then the job announcement will be advertised externally.

14.3 **Authorize Job Posting for Police Officer-** Request authorization to accept in-house candidate applications for Police Officer to allow part-time officers to apply, and, as stated in the City’s Personnel Policies and Procedures Handbook, which outlines the procedure whereas, “*The City Clerk will distribute to all City departments copies of the job announcement for posting for a minimum of three working days.*” The rate of pay will not exceed \$16.31 per hour. If no qualified candidate is identified internally, then the job announcement will be advertised externally.

14.4 **Love’s Travel Center Grant** – Request authorization for the Police Chief to submit an application to Love’s Travel Center for a \$250.00 grant.

AGENDA

15. City Clerk

- 15.1 **Ordinance Adopting and Enacting a New Code for the City of Poplarville** - An Ordinance adopting and enacting a new code for the City of Poplarville; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective.
- 15.2 **Compensation for April 6, 2021, Primary Election Poll Workers** – Request authorization to compensate the April 6, 2021 Primary Election poll workers at the rate of \$125.00 per day.
- 15.3 **Compensation for April 27, 2021, General Election Poll Workers** – Request authorization to compensate the April 27, 2021 Primary Runoff Election poll workers at the rate of \$125.00 per day.
- 15.4 **Compensation for June 8, 2021, General Election Poll Workers** – Request authorization to compensate the June 8, 2021 General Election poll workers at the rate of \$125.00 per day.
- 15.5 **Compensation for Resolution Board** - A Resolution Board, comprised of three qualified individuals, must be appointed to process and count absentee ballots. Request authorization to compensate the 2021 Resolution Board at the rate of \$100.00 per person per day.
- 15.6 **Adoption of the State-Mandated Mileage Reimbursement for 2021:** Section 25-3-1, Mississippi Code of 1972, mandates that State officers and employees travelling on official State business in their private automobile be reimbursed at the same rate Federal employees are reimbursed for official Federal business in private automobiles. The U.S. General Services Administration (GSA) website currently lists \$0.56 for Privately Owned Vehicles (POV) mileage reimbursement rates effective January 1, 2021. State officers and employees will be reimbursed at the same rate in compliance with Mississippi statutes.
- 15.7 **Leak Adjustment Request** – Mr. John Hancock has requested consideration of a leak adjustment on Account Number 07-0284000. The current balance on the account is \$82.28. Based upon the average consumption for the six months prior to the leak, the account balance would be reduced by \$44.28, resulting in an adjusted balance of \$38.00.
- 15.8 **Leak Adjustment Request** – Ms. Morgan Jade Farmer has requested consideration of a leak adjustment on Account Number 03-0203002. The current balance on the account is \$521.26. Based upon the average consumption for the six months prior to the leak, the account balance would be reduced by \$406.12, resulting in an adjusted balance of \$115.14.
- 15.9 **Account Adjustment Request** - Mr. Carl H. Struck has requested consideration of an adjustment on Account Number 02-0234000. It was reported that he left the water running due to the subfreezing weather, and left the water running over a long period of time. The estimated final account balance due to this situation could be as much as \$1,094.81. Typically, the usage at the location is approximately \$67.29.

16. **EXECUTIVE SESSION** - Discussion regarding legal matters/potential litigation.

17. **ADJOURN** - Tuesday, March 16, 2021, at 5:00 p.m.