

**STATE OF MISSISSIPPI
COUNTY OF PEARL RIVER
CITY OF POPLARVILLE**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Poplarville, Pearl River County, Mississippi, met in said city at 5:00 p.m. on Tuesday, the 16th day of February, 2021, with the following officials present in the Board Room: Mayor Rossie Creel, Alderman Daniel H. Brown, and Alderman Kevin L. Tillman, Sr. Alderwoman Shirley Wiltshire and Alderwoman Anne Gendusa Smith participated in the meeting via ZOOM™ Online Meetings. City Clerk Jane O'Neal and Attorney Manyia Creel Bryan participated in the meeting via ZOOM™ Online Meetings.

Alderman Russell Miller was absent from the meeting.

Police Chief Danny Collier was present in the Board Room. and both participated in the meeting via ZOOM™ Online Meetings. Public Works Superintendent Sam Hale, Fire Chief Jason Bannister, and Code Enforcement Officer Kolby Davis were all absent from the meeting.

Alderman Kevin L. Tillman, Sr. opened the meeting with prayer, and Mayor Rossie Creel recited the Pledge of Allegiance to the Flag.

DUE TO THE COVID-19 EPIDEMIC, the City, while being cognizant and ever mindful of the Open Meetings Act, restricted public access to the meeting, while streaming the meeting over Facebook in real time. ZOOM™ Online Meetings software was utilized by the Mayor and Board of Aldermen. This was done in an attempt to balance social distancing recommendations from the Mississippi Department of Health and CDC. This was also done for the preservation of the public health, safety and welfare and the prevention of the spread of infectious disease. A media representative was invited to the meeting to report the proceedings in the local newspaper, and participated via ZOOM™ Online Meetings.

APPROVAL OF FEBRUARY 2, 2021 MINUTES: REGULAR MEETING

Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to approve the circulated Minutes of the Regular Meeting held on February 2, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

APPROVAL OF FEBRUARY 15, 2021 MINUTES: SPECIAL CALLED MEETING

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to approve the circulated Minutes of the Special Called Meeting held on February 16, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

EXTENSION OF EMERGENCY PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY RELATED TO THE COVID-19 PANDEMIC TO REMAIN IN EFFECT

Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, Emergency Proclamation that declared the existence of a local emergency related to the COVID-19 pandemic. Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to extend the current Emergency Declaration until

March 2, 2021, at which time the Board of Alderman will review it again at the next regularly-scheduled meeting on March 2, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

**CITY SQUARE PARK – PHASE III DEVELOPMENT
CHANGE ORDER NUMBER ONE –
PAINTING OF ALL EXPOSED CONCRETE MASONRY UNITS**

The Mississippi Development Authority’s Small Municipalities Limited Population Grant Program awarded the City a \$150,000 grant (SM-19-895) for the City Square Park - Phase III Development. Architect Christian Landry, representing Landry, Lewis, and Germany Architects, P.A, of Hattiesburg, Mississippi, requested authorization to issue Change Order Number One- Painting of all Exposed Concrete Masonry Units to MitchCo Construction, Inc., at an additional cost of \$850.00. Ms. Lindsay Ward, Economic Development Manager for Southern Mississippi Planning and Development District (SMPDD), participated in the meeting via ZOOM, and represented both SMPDD and Landry, Lewis, and Germany Architects, P.A. Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to authorize Change Order Number One. A copy of the documentation is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

**CITY SQUARE PARK – PHASE III DEVELOPMENT:
REQUEST FOR CASH NUMBER 2 – MITCHCO CONSTRUCTION, INC.**

Ms. Lindsay Ward, Economic Development Manager for Southern Mississippi Planning and Development District (SMPDD), participated in the meeting via ZOOM, and represented both SMPDD and Landry, Lewis, and Germany Architects, P.A. Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to authorize the Mayor and City Clerk to execute the Mississippi Development Authority’s (MDA) Small Municipalities Grant Number SM-19-895 Request for Cash Number 2, submitted by South Mississippi Planning and Development District, in the amount of \$25,413.45, for work performed for the City Square Park – Phase III project by MitchCo Construction, Inc. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

CLAIMS DOCKET

Upon motion by Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, the Board voted to approve the Claims Docket in the amount of \$75,865.25. A copy of the Claims Docket is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

**TAKEN UNDER ADVISEMENT:
REPAIR OF 2005 GMC PICKUP TRUCK VIN 2GTEC19V951323265**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to take under advisement the matter regarding the repair of the Fire Department's 2005 GMC Pickup Truck VIN 2GTEC19V951323265, previously damaged in an accident. On February 2, 2021, the Fire Chief was directed to solicit additional quote(s), and that information should be available on March 2, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

AMEND JANUARY 19, 2021, BOARD ORDER ACCEPTING RESIDENTIAL SERVICES, LLC'S QUOTE FOR \$1,800.00 FOR THE REPLACEMENT OF EXISTING BAY LIGHTS AT THE FIRE STATION TO BE REPLACED WITH LED LIGHTS, TO INCLUDE ADDITIONAL NEW EXTERIOR FLOODLIGHTS AT A COST OF \$511.20

The Fire Chief solicited a quote from Residential Services, LLC, for the purpose of removing the old engine bay lights at the Fire Station and replacing them with LED bay lights, at a cost of \$1,800.00, and the work was approved by a Board Order on January 19, 2021. An additional \$511.20 in expenses were incurred during the replacement of the existing lights, which required the additional installation of two new exterior floodlights. Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderwoman Shirley Wiltshire the Board voted to authorize the City Clerk to increase the original Purchase Order by \$511.20, and to authorize the original estimated expenditures for the work to be increased from \$1,800.00 to \$2,311.20. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller, Alderwoman Anne Gendusa Smith

So Ordered, this the 16th Day of February, 2021.

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) COMPLIANCE

Police Chief Daniel L. Collier updated the Mayor and Board of Aldermen on the current status of the National Incident-Based Reporting System (NIBRS), and discussed problems encountered during the transition to the new Pearl River County E-911 System.

LEAK ADJUSTMENT AUTHORIZED: MARY & JOSHUA FRIERSON

Upon motion by Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, the Board voted to authorize a leak adjustment for Mary & Joshua Frierson on Account Number 04-0108000. The current balance on the account is \$392.52. Based upon the average consumption for the six months prior to the leak, the account balance will be reduced by \$271.16, resulting in an adjusted balance of \$121.36. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

LEAK ADJUSTMENT AUTHORIZED: MR. RICHARD LANGSTON

Upon motion by Alderwoman Anne Gendusa Smith and second by Alderwoman Shirley Wiltshire, the Board voted to authorize a leak adjustment for Mr. Richard Langston on Account Number 07-0128001. The balance on this new account at January 31, 2021, was \$115.11. Based upon the average consumption at this location prior to the leak, the account balance will be reduced by \$93.48. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

LEAK ADJUSTMENT AUTHORIZED: MR. OTTIS AMACKER

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to authorize a leak adjustment for Mr. Ottis Amacker on Account Number 07-0279000. The current balance on the account is \$92.77. Based upon the average consumption for the six months prior to the leak, the account balance will be reduced by \$27.06, resulting in an adjusted balance of \$65.71. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

PAYROLL REPORT

Upon motion by Alderman Daniel H. Brown and second by Alderwoman Anne Gendusa Smith, the Board voted to approve the payroll expenditures in the amount of \$103,731.78 incurred during the month of January, 2021. A copy of the Payroll Report is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

ACKNOWLEDGE FINANCIAL REPORT

Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to acknowledge receipt of the Revenue and Expenditures Report through the month of January, 2021. A copy of the Financial Report is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

PRIVILEGE LICENSE REGISTER

Upon motion by Alderwoman Anne Gendusa Smith and second by Alderman Kevin L. Tillman, Sr., the Board voted to approve the Privilege License Register for the month of January, 2021. A copy of the Privilege License Report is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

MR. ADAM FULKS APPOINTED TO THE POPLARVILLE PLANNING COMMISSION

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to appoint Mr. Adam Fulks to the Poplarville Planning Commission in order to fill the vacant position. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

EXECUTIVE SESSION

**MOTION TO ENTER CLOSED SESSION
TO CONSIDER THE NEED FOR AN EXECUTIVE SESSION
RE: PERSONNEL MATTERS WITHIN THE POLICE DEPARTMENT**

Upon motion of Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., at 5:27 p.m., the Board voted to enter into Closed Session to determine if an Executive Session was needed to discuss personnel matters within the Police Department. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

**MOTION TO ENTER EXECUTIVE SESSION
RE: PERSONNEL MATTERS WITHIN THE POLICE DEPARTMENT**

Upon motion of Alderman Daniel H. Brown and second by Alderwoman Anne Gendusa Smith, at 5:30 p.m., the Board voted to enter into an Executive Session needed to discuss personnel matters within the Police Department. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

**MOTION TO EXIT EXECUTIVE SESSION
RE: PERSONNEL MATTERS WITHIN THE POLICE DEPARTMENT**

Upon motion of Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., at 6:15 p.m., the Board voted to exit the Executive Session needed to discuss personnel matters within the Police Department. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

No action was taken during the Executive Session. The following action(s) were taken following the Executive Session:

POLICE CAPTAIN GREGORY J. WILLIAMS TERMINATED

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to terminate Police Captain Gregory J. Williams, effective immediately. The vote was as follows:

- Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
- Those Voting Nay: None
- Those Not Voting: None
- Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

EXTENSION OF THE ACCRUAL OF LATE FEES ON THE UTILITY ACCOUNTS OF ALL CUSTOMERS UNTIL AFTER THE CLOSE OF BUSINESS ON FEBRUARY 17, 2021

Upon motion of Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to extend the accrual of late fees on the utility accounts of all customers until after the close of business on February 17, 2021, due to City Hall being closed on February 15, 2021, in observance of President’s Day and closed again on February 16, 2021, due to the existence of a Proclamation of an Emergency due to subfreezing winter weather, therefore, making it a hardship for customers to pay on their accounts in a timely manner. The vote was as follows:

- Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
- Those Voting Nay: None
- Those Not Voting: None
- Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

EXTENSION OF THE CUTOFF OF SERVICES ON THE UTILITY ACCOUNTS OF ALL CUSTOMERS UNTIL NOON ON FEBRUARY 22, 2021

Upon motion of Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to extend the time for the cutoff of service to all customer utility accounts due to delinquency until noon on February 22, 2021, due to City Hall being closed on February 15, 2021, in observance of President’s Day and closed again on February 16, 2021, due to the existence of a Proclamation of an Emergency due to subfreezing winter weather, therefore, making it a hardship for customers to pay on their accounts in a timely manner. The vote was as follows:

- Those Voting Aye: Alderman Daniel H. Brown, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
- Those Voting Nay: None
- Those Not Voting: None
- Those Absent: Alderman Russell Miller

So Ordered, this the 16th Day of February, 2021.

ADJOURN


No further business appearing before the next session and upon motion of Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, it is So Ordered that this Mayor and Board of Aldermen do now arise and adjourn until Tuesday, March 2, 2021, at 5:00 p.m. The vote was as follows:

MINUTES APPROVED, ON THIS THE 2ND DAY OF MARCH, 2021.

MAYOR ROSSIE CREEL



ATTEST:



JANE C. O'NEAL, CITY CLERK