

**STATE OF MISSISSIPPI
COUNTY OF PEARL RIVER
CITY OF POPLARVILLE**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Poplarville, Pearl River County, Mississippi, met in said city at 5:00 p.m. on Tuesday, the 2nd day of January, 2021, with the following officials present in the Board Room: Mayor Rossie Creel, Alderman Daniel H. Brown, Alderman Russell Miller, Alderman Kevin L. Tillman, Sr., and Alderwoman Shirley Wiltshire. Alderwoman Anne Gendusa Smith participated in the meeting via ZOOM™ Online Meetings. Attorney Manya Creel Bryan was present in the Board Room. City Clerk Jane O'Neal participated in the meeting via ZOOM™ Online Meetings.

Public Works Superintendent Sam Hale and Police Chief Danny Collier were present in the Board Room. Code Enforcement Officer Kolby Davis and Fire Chief Jason Bannister both participated in the meeting via ZOOM™ Online Meetings.

Alderman Kevin L. Tillman, Sr. opened the meeting with prayer, and Mayor Rossie Creel recited the Pledge of Allegiance to the Flag.

DUE TO THE COVID-19 EPIDEMIC, the City, while being cognizant and ever mindful of the Open Meetings Act, restricted public access to the meeting, while streaming the meeting over Facebook in real time. ZOOM™ Online Meetings software was utilized by the Mayor and Board of Aldermen. This was done in an attempt to balance social distancing recommendations from the Mississippi Department of Health and CDC. This was also done for the preservation of the public health, safety and welfare and the prevention of the spread of infectious disease. A media representative was invited to the meeting to report the proceedings in the local newspaper, and was present in the Board Room.

APPROVAL OF JANUARY 19, 2021 MINUTES: REGULAR MEETING

Upon motion by Alderman Russell Miller and second by Alderman Kevin L. Tillman, Sr., the Board voted to approve the circulated Minutes of the Regular Meeting held on January 19, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

ACKNOWLEDGEMENT OF POPLARVILLE PLANNING COMMISSION MINUTES

Upon motion by Alderman Daniel H. Brown and second by Alderwoman Anne Gendusa Smith, the Board voted to acknowledge receipt of the Poplarville Planning Commission Minutes held on January 28, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

CLAIMS DOCKET

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Russell Miller, the Board voted to approve the Claims Docket in the amount of \$107,177.98. A copy of the Claims Docket is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None

Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**RESOLUTION ADOPTED HONORING THE
POPLARVILLE HIGH SCHOOL FOOTBALL TEAM**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderwoman Shirley Wiltshire, the Board voted unanimously to adopt a Resolution honoring the Poplarville High School Football Team to commemorate their 2020 Mississippi Class 4A South State Championship, winning it for the fourth time in five years. A copy of the Resolution is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**EXTENSION OF EMERGENCY PROCLAMATION DECLARING THE EXISTENCE OF A
LOCAL EMERGENCY RELATED TO THE COVID-19 PANDEMIC TO REMAIN IN EFFECT**

Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, Emergency Proclamation that declared the existence of a local emergency related to the COVID-19 pandemic. Upon motion Alderman Russell Miller and second by Alderman Kevin L. Tillman, Sr., the Board voted to extend the current Emergency Declaration until February 16, 2021, at which time the Board of Alderman will review it again at the next regularly-scheduled meeting on February 16, 2021. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**DUNGAN ENGINEERING, PA, COLUMBIA, MA, ENGAGED TO ASSESS THE NEED TO
REPLACE THE PIER AT POPLAR SPRINGS LAKE AND
APPLY FOR A UNITED STATES DEPARTMENT OF WILDLIFE AND FISHERIES GRANT**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderwoman Shirley Wiltshire, the Board voted unanimously to engage Dungan Engineering, PA, Columbia, MS, to assess the need to replace the Pier at Poplar Springs Lake, and to apply for a United States Department of Wildlife and Fisheries Grant to assist in funding the project. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

WATER METER ACCOUNT ADJUSTMENT: JUDITH BAXTER

Upon motion by Alderman Russell Miller and second by Alderman Daniel H. Brown, the Board voted to authorize an adjustment on Account Number 08-0261000. The current balance on the account is \$533.09. Based upon the average consumption for the six months prior to the meter/meter reading problem, the account balance will be reduced by \$471.12, resulting in an adjusted balance of \$62.87. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None

Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

WATER METER ACCOUNT ADJUSTMENT: WILLIAM J. MANN

Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to authorize an adjustment on Account Number 07-0181001. The current balance on the account is \$200.23. Based upon the average consumption for the six months prior to the meter/meter reading problem, the account balance will be reduced by \$143.09, resulting in an adjusted balance of \$57.14. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

NO ACTION TAKEN: REPAIR OF 2005 GMC PICKUP TRUCK VIN 2GTEC19V951323265

A discussion was had regarding the repair of the Fire Department's 2005 GMC Pickup Truck VIN 2GTEC19V951323265, previously damaged in an accident. No action was taken on the matter, and the Fire Chief was directed to solicit additional quote(s).

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) COMPLIANCE

Police Chief Daniel L. Collier updated the Mayor and Board of Aldermen on the current status of the National Incident-Based Reporting System (NIBRS), and discussed problems encountered during the transition to the new Pearl River County E-911 System.

2009 DODGE CHARGER (VIN NUMBER 2B3KA43V89H567250) DECLARED AS SURPLUS

Upon motion by Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, the Board voted to declare as surplus the previously donated 2009 Dodge Charger (VIN NUMBER 2B3KA43V89H567250), donated by the City of Lucedale, and to remove the vehicle from the City's inventory, and to allow the vehicle to be sold. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

2009 DODGE CHARGER (VIN NUMBER 2B3KA43VX9H567251) DECLARED AS SURPLUS

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderwoman Shirley Wiltshire, the Board voted to declare as surplus the previously donated 2009 Dodge Charger (VIN NUMBER 2B3KA43VX9H567251), donated by the City of Lucedale, and to remove the vehicle from the City's inventory, and to allow the vehicle to be sold. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**2006 FORD F-15 PICKUP TRUCK (VIN NUMBER 1FTRX12W96NB38626)
DECLARED AS SURPLUS**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to declare as surplus one 2006 Ford F-15 pickup truck (VIN NUMBER 1FTRX12W96NB38626), previously assigned to Captain Kimble Farmer, and to remove the vehicle from the City's inventory, and to allow the vehicle to be sold. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**2000 OLDSMOBILE BRAVADA SUV (VIN NUMBER 1GHDT13WXY2217337)
DECLARED AS SURPLUS**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to declare as surplus one 2000 Oldsmobile Bravada (VIN NUMBER 1GHDT13WXY2217337), acquired by the City in March, 2017, through a Declaration of Forfeiture, and to allow the removal of the vehicle from the City's inventory, and to allow the vehicle to be sold. In March, 2017, the property had an approximate value of \$2,081.00. The above-described vehicle was forfeited under the provisions of Mississippi law to the Poplarville Police department and the 15th Circuit Court District Attorney's Office, to be used or disposed of according to law, with the Poplarville Police Department receiving possession of the vehicle and with the 15th Circuit Court District Attorney's Office receiving 20% of the proceeds of the property from the sale thereof. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**POLICE CHIEF'S CERTIFICATE OF COMPLETION
OF THE EXECUTIVE TRAINING PROGRAM**

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderwoman Shirley Wiltshire, the Board voted to authorize the City Clerk to spread upon the official Minutes Police Chief Daniel L. Collier's Certificate of Completion for the successful completion of the forty-hour Executive Training Program, as required by Mississippi Code Sec. 45-6-19(1), administered by the Mississippi Association of Chiefs of Police, in January, 2021. A copy of the Certificate is attached hereto. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

LEAK ADJUSTMENT AUTHORIZED: MR. EDWARD T. BOLTON

Upon motion by Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., the Board voted to authorize a leak adjustment for Mr. Edward T. Bolton on Account Number 08-0259001. The current balance on the account is \$100.98. Based upon the average consumption for the six months prior to the leak, the account balance will be reduced by \$69.68, resulting in an adjusted balance of \$31.30. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

LEAK ADJUSTMENT AUTHORIZED: MS. HESTER J. HENRY

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Russell Miller, the Board voted to authorize a leak adjustment for Ms. Hester J. Henry on Account Number 02-0096000. The current balance on the account is \$49.42. Based upon the average consumption for the six months prior to

the leak, the account balance will be reduced by \$13.42, resulting in an adjusted balance of \$36.50. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

LEAK ADJUSTMENT AUTHORIZED: MR. MARCUS R. HOUSTON

Upon motion by Alderman Kevin L. Tillman, Sr. and second by Alderman Daniel H. Brown, the Board voted to authorize a leak adjustment for Mr. Marcus R. Houston on Account Number 04-0385001. The current balance on the account is \$155.17. Based upon the average consumption for the six months prior to the leak, the account balance will be reduced by \$88.92, resulting in an adjusted balance of \$66.25. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**CITY CLERK SPRING SESSION TRAINING
VIRTUAL CERTIFIED MUNICIPAL CLERK TRAINING SEMINAR**

Upon motion by Alderwoman Shirley Wiltshire and second by Alderman Kevin L. Tillman, Sr., the Board authorized the City Clerk to participate in Mississippi State University's Extension Center for Governmental and Community Development Certified Municipal Clerk Spring virtual training seminar, March 10-12, at a cost of \$200.00. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

EXECUTIVE SESSION

**MOTION TO ENTER CLOSED SESSION
TO CONSIDER THE NEED FOR AN EXECUTIVE SESSION
RE: PERSONNEL MATTERS WITHIN THE POLICE DEPARTMENT**

Upon motion of Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., at 5:41 p.m., the Board voted to enter into Closed Session to determine if an Executive Session was needed to discuss personnel matters within the Police Department. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**MOTION TO ENTER EXECUTIVE SESSION
RE: PERSONNEL MATTERS WITHIN THE POLICE DEPARTMENT**

Upon motion of Alderman Daniel H. Brown and second by Alderman Kevin L. Tillman, Sr., at 5:43 p.m., the Board voted to enter into an Executive Session needed to discuss personnel matters within the Police Department. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

**MOTION TO EXIT EXECUTIVE SESSION
RE: PERSONNEL MATTERS WITHIN THE POLICE DEPARTMENT**

Upon motion by Alderwoman Shirley Wiltshire and second by Alderwoman Anne Gendusa Smith, at 6:07 p.m., the Board voted to exit the Executive Session needed to discuss personnel matters within the Police Department. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None

So Ordered, this the 2nd Day of February, 2021.

No action was taken during the Executive Session. The following action(s) were taken following the Executive Session:

ADJOURN

No further business appearing before the next session and upon motion of Alderman Kevin L. Tillman, Sr. and second by Alderman Russell Miller, it is So Ordered that this Mayor and Board of Aldermen do now arise and adjourn until Tuesday, February 16, 2021, at 5:00 p.m. The vote was as follows:

Those Voting Aye: Alderman Daniel H. Brown, Alderman Russell Miller, Alderwoman Anne Gendusa Smith, Alderman Kevin L. Tillman, Sr., Alderwoman Shirley Wiltshire
Those Voting Nay: None
Those Not Voting: None
Those Absent: None


So Ordered, this the 2nd Day of February, 2021.

MINUTES APPROVED, ON THIS THE 16th DAY OF FEBRUARY, 2021.

MAYOR ROSSIE CREEL



ATTEST:



JANE C. O'NEAL, CITY CLERK