

# AGENDA

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December 01, 2020

1. **ROLL CALL**

City Clerk Jane O'Neal  
City Attorney Manya Creel Bryan

Mayor Rossie Creel  
Alderman Daniel H. Brown  
Alderman John Russell Miller, Jr.  
Alderman Anne G. Smith  
Alderman Kevin L. Tillman, Sr.  
Alderman Shirley Wiltshire

Police Chief Daniel L. Collier  
Fire Chief Jason Bannister  
Public Works Superintendent Sam Hale  
Code Enforcement Officer Kolby Davis

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **MINUTES** - Approval of the Minutes from the regularly-scheduled meeting held on November 17, 2020.

5. **MINUTES: POPLARVILLE PLANNING COMMISSION** – Acknowledge receipt of a copy of the Minutes from the Planning Commission meeting held on November 19, 2020.

6. **POPLARVILLE-PEARL RIVER COUNTY AIRPORT DRAINAGE IMPROVEMENTS AND ASPHALT DRIVEWAY A.I.P. NO. 3-28-0096-013-2019** – Request authorization for the City Clerk to pay the Poplarville – Pearl River County Airport Board \$1,579.67, as the City's portion of the project.

7. **CLAIMS DOCKET** - Approval of the Claims Docket in the amount of \$109,797.10.

8. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration.

9. **OPENING CITY HALL FOR BACK TO BUSINESS AS USUAL** – A discussion regarding opening the City Hall for public access to allow back to business as usual. Currently, City Hall is operating via the drive-through window.

10. **REAPPOINTMENT OF MR. JASON BAKER TO POPLARVILLE SPECIAL MUNICIPAL SEPARATE SCHOOL DISTRICT BOARD OF EDUCATION** - On December 17, 2019, the Board of Aldermen appointed Mr. Jason Baker to serve the remaining year of Mr. Tommy Strahan's five-year term on the Poplarville Special Municipal Separate School District's Board of Education, with the term ending December 31, 2020. Mr. Baker will be considered for reappointment. (This matter was taken under advisement on November 3, 2020, and November 17, 2020.)

11. **FAMILIES FIRST CORONAVIRUS RESPONSES ACT (FFCRA), EMERGENCY FAMILY AND MEDICAL LEAVE ACT (EFMLA), AND EMERGENCY PAID SICK LEAVE (EPSL)** - – The current Federal guidelines for Emergency Leave due to Covid-19 will be discussed.

## CITY DEPARTMENTS

12. **Public Works**

13. **Code Enforcement**

13.1 **Landscape Permit** - An application for a landscape permit was submitted by Kyle Todd of Kyle Todd's Tree Service, 559 Liberty Road, Carriere, Mississippi 39466, for tree removal from Parcel# 2159300010202905, Cobbs Cove Subdivision, Lot 3, located on Maria Street. The Poplarville Planning Commission and the Code Enforcement Officer have both recommended approval of the request.

14. **Fire Department**

14.1 **Revision to Vacation Accrual Policy** - Fire Chief to discuss changing the vacation accrual policy for the Poplarville Fire Department to reflect the same policies of other area fire departments. The current vacation policies for the City of Picayune and the City of Bay St. Louis will be presented.

14.2 **Hire as Part-Time Firefighter**- Request authorization to hire as a part-time Firefighter at a rate of pay not to exceed \$10.00 per hour, effective December 7, 2020, to be discussed in Executive Session.

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- 14.3 **Add Volunteer Firefighter Roster** - Request authorization to add an individual to the Volunteer Firefighter Roster, effective immediately, to be discussed in Executive Session.
15. **Police Department**
  - 15.1 **National Incident-Based Reporting System (NIBRS) Compliance** - Police Chief Daniel L. Collier will update the Mayor and Board of Aldermen on the Police Department's progress regarding the National Incident-Based Reporting System (NIBRS) compliance as it relates to the Pearl River County E-911 System.
  - 15.2 **Walmart and Walmart Foundation Grant Application** – Authorize the Mayor to sign a letter authorizing the police Chief to submit a grant application in order to apply for funding from Walmart and the Walmart Foundation for the betterment of the community.
16. **City Clerk**
17. **CONSIDERATION OF AN ORDINANCE TO ABOLISH MUNICIPAL ELECTION COMMISSIONERS IN THE CITY AND TO ESTABLISH THE CITY'S INTENT TO ENTER INTO AN AGREEMENT WITH PEARL RIVER COUNTY TO HAVE THE COUNTY ELECTION COMMISSIONERS CONDUCT MUNICIPAL ELECTIONS** – The City Attorney will discuss the City's option to develop an Ordinance to abolish the Municipal Election Commissioners in the City and to establish the City's intent to enter into an agreement with Pearl River County to have the County Election Commissioners conduct Municipal Elections and other functions performed by Municipal Election Commissioners for the benefit of the efficiency and conformity of elections.
18. **EXECUTIVE SESSION** - Discussion regarding personnel matters within the Fire Department.
19. **ADJOURN** - Tuesday, December 15, 2020, at 5:00 p.m.