

# AGENDA

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July 7, 2020

## 1. ROLL CALL

City Clerk Jane O'Neal  
City Attorney Many Creel Bryan

Mayor Rossie Creel  
Alderman John Russell Miller, Jr.  
Alderman Anne G. Smith  
Alderman Tony Smith  
Alderman Kevin L. Tillman, Sr.  
Alderman Shirley Wiltshire

Police Chief Danny Collier  
Fire Chief Jason Bannister  
Public Works Superintendent Sam Hale  
Code Enforcement Officer Kolby Davis

## 2. INVOCATION

## 3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. **MINUTES** - Approval of the Minutes from the regularly-scheduled meeting held on June 16, 2020.

5. **MINUTES: SPECIAL MEETING:** Approval of the Minutes from the Special Meeting held on June 30, 2020.

6. **POPLARVILLE PLANNING COMMISSION MINUTES** – Acknowledge receipt of a copy of the Minutes from the Planning Commission meeting held on June 25, 2020.

7. **REVIEW OF EMERGENCY DECLARATION** - Pursuant to Miss. Code Ann. Section 33-15-17, as amended, the Mayor and Board of Aldermen shall review its March 17, 2020, emergency declaration.

8. **PROJECTS FUNDED BY THE GENERAL OBLIGATION BOND ISSUE** - The Walker Associates, PLLC, represented by Jason Lamb, Engineer, who will be available via telephone until 6:00 p.m., to answer questions regarding the ongoing street paving project funded by the of 2019 General Obligation Bond Issue, and has requested action on the following items:

8.1 **Contractor Estimate Number 1** – Recommends payment of Warren & Warren Asphalt Paving, LLC - Contractor Estimate Number 1 for work associated with the 2019 Road and Bridge Bond Program (Surface Maintenance of City Streets - Phase I) in the amount of \$159,975.94.

- Warren & Warren Asphalt Paving, LLC = \$159,975.94

8.2 **Improvements Near Cumberland Street and Main Street** - Request consideration of the following two quotes received for recommended drainage 2019 Road and Bridge Bond Program improvements at the intersection of Cumberland Street and Main Street (drawings previously submitted to Board on June 16, 2020), with the project to be funded with proceeds from the bond issue.

- CEI Concrete Services \$23,312.25
- JCL Enterprises Limited, LLC \$35,295.71

9. **CLAIMS DOCKET** - Approval of the Claims Docket in the amount of \$ 305,770.40.

10. **POPLARVILLE-PEARL RIVER COUNTY AIRPORT CARES ACT GRANT NO. 3-28-0096-0152020** – Request authorization for the Mayor and City Attorney to execute grant agreement documents related to the Federal Aviation Administration's (FAA) Airport Improvement Program (AIP) Project No. 3-28-0096-014-2020 in support of the Poplarville-Pearl River County Airport. The project consists of “*Rehabilitate Runway 16/34 Lighting [design only (8,200±feet)], Rehabilitate Taxiway Lighting [design only] (3,200±feet), Replace Airport Lighting Vault [design only], and Install Runway Vertical/Visual Guidance (Precision Approach Path Indicator) System [design only].*” The grant award is for \$ 48,420.00, with no costs to be incurred by the City.

## CITY DEPARTMENTS

### 11. Public Works

### 12. Code Enforcement

### 13. Fire Department

13.1 **Hire Full-Time Firefighter** – Request to hire one full-time Firefighter at the rate of \$11.02 per hour, effective July 13, 2020. (Applications will be discussed in Executive

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Session.)

## 14. Police Department

- 14.1 **Mississippi Justice Information Center Holder-of-the-Record Agreement** – Request authorization for the Police Chief to sign the Mississippi Justice Information Center Holder-of-the-Record Agreement. The purpose of this Agreement is to specify the duties and responsibilities of both the User Agency and the Non-Terminal agency in the operation and use of computerized information obtained via the MJIC network. The User Agency and the Non-Terminal Agency agree to comply with federal and state laws, rules, procedures and policies adopted by the MJIC, NCIC Advisory Policy Board, FBI/NCIC and NLETS relating to operation, security, and privacy of criminal justice and law enforcement information, including criminal history record information.
- 14.2 **Remove Police Chief from Deputy Court Clerk Status** - Remove Police Chief Daniel L. Collier from the position as an appointed Deputy Municipal Court Clerk.
- 14.3 **Appointment Captain Kimble Farmer as Deputy Court Clerk** - Consider appointing Captain Kimble Farmer as a Deputy Municipal Court Clerk.

## 15. City Clerk

- 15.1 **Resolution Calling Special Election for Mississippi Power Company Non-Exclusive Electric Franchise** – Consideration of a Resolution calling a Special Election to be held in the Municipality of Poplarville, Mississippi, on Tuesday, the 4th day of August, 2020, for the purpose of submitting to the qualified electors of the Municipality of Poplarville, Mississippi, the approval or disapproval of the action of the Board of Aldermen in adopting on the 2nd of June, 2020, an Ordinance granting a non-exclusive electric franchise to Mississippi Power Company, its successors, and assigns a franchise in the Municipality of Poplarville, Mississippi.
- 15.2 **Notice of Special Election for Mississippi Power Company Non-Exclusive Electric Franchise** - Request authorization for the City Clerk to give notice to the qualified electors of the Municipality of Poplarville, Mississippi, that a Special Election shall be held in the Municipality of Poplarville, on Tuesday, the 4th day of August, 2020, on the following proposition by publishing said notice in *The Poplarville Democrat* newspaper on July 16, 2020, July 23, 2020, and July 30, 2020.

### PROPOSITION

Do you approve or disapprove of the action of the Board of Aldermen of the Municipality of Poplarville, Mississippi, in adopting an ordinance entitled, “AN ORDINANCE GRANTING A NON-EXCLUSIVE ELECTRIC FRANCHISE TO MISSISSIPPI POWER COMPANY, ITS SUCCESSORS, AND ASSIGNS, IN THE MUNICIPALITY OF POPLARVILLE, MISSISSIPPI,” whereby an electric franchise was granted to Mississippi Power Company, its successors, and assigns, as per the terms of said ordinance which was adopted by the Board of Aldermen on the 2nd day of June, 2020.

- 15.3 **Municipal Election Commissioners for Mississippi Power Company Franchise Election** – Discussion regarding the Municipal Election Commissioners to serve for the Mississippi Power Company Franchise Election scheduled for August 4, 2020.
- 15.4 **Privilege License Register** - Approve Privilege License Register for June, 2020.
- 15.5 **Hire Linda DuPont as Part-Time Deputy Clerk** – Hire Linda DuPont as a part-time Deputy Clerk, to work on an as-needed basis, to assist in the preparations for the August 4, 2020, Special Election for Mississippi Power Company Non-Exclusive Electric Franchise, and to fill-in for other Deputy Clerks in the event of a medical leave. The recommended rate is \$12.72 per hour.

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- 15.6 **College Square Shopping Center Tax Increment Financing (TIF) Bond Issuance** – Under consideration is the issuance of Tax Increment Financing (TIF) Bonds for the purpose of paying the developer for a portion of allowable expenses incurred during the construction of the College Square Shopping Center, as an economic incentive for the development of the shopping center.

15.6.1 **10-Year TIF Bond Issue**

Term	10 Years
Interest Rate	5.50%
Principal	\$590,589
Interest Accrued	\$192,932
Annual Payment	\$78,352

15.6.2 **15-Year TIF Bond Issue**

Term	15 Years
Interest Rate	6.00%
Principal	\$760,975
Interest Accrued	\$414,306
Annual Payment	\$78,352

- 15.7 **2020-2021 Budget Review** – Review and discussion regarding projected revenue and capital items requested.

- 15.8 **Ordinance Review Committee** – Consider appointing a committee to review the Municode draft of City Ordinances so that they can be finalized. It is recommended that the committee consist of the following individuals:

Municipal Judge Richard Fitzpatrick  
Municipal Prosecutor Clay Cranford  
Police Chief Daniel L. Collier  
Code Enforcement Officer Kolby Davis

- 15.9 **Court Clerk's Mileage Reimbursement** – Request authorization for mileage reimbursement for unexpected travel required to Picayune, Mississippi, on June 18, 2020, and June 24, 2020, for court training = \$57.50, and travel to Hattiesburg, Mississippi, on June 19, 2020, to deliver court documents = \$46.00. Reimbursement will be at the rate set forth by the Mississippi State Department of Finance and Administration, Office of Purchasing.

- 15.10 **Leak Adjustment Request** – Ms. Jayne Mora Graham is requesting consideration of a leak adjustment on Account Number 08-0134000. The current balance on the account is \$142.06. Based upon the average consumption for the six months prior to the leak, the account balance would be reduced by \$79.11 resulting in an adjusted balance of \$62.95.

16. **EXECUTIVE SESSION** - Discussion regarding personnel matters within the Fire Department.

17. **ADJOURN** - Tuesday, July 21, 2020, at 5:00 p.m.